



**City of Freeport**  
**REGULAR COUNCIL MEETING AGENDA**

September 23, 2021, 6:30 PM  
Council Chambers, Freeport City Hall

1. **Meeting Called to Order**
2. **Invocation and Pledge of Allegiance**
3. **Recognition of Guests**
4. **Consent Agenda**
  - a. Bills  
(TAB 1)
  - b. First Hearing of 2021-2022 Budget Minutes - September 9, 2021  
(TAB 2)
  - c. Special Council Meeting Minutes - September 14, 2021  
(TAB 3)
  - d. Regular Council Meeting Minutes - September 14, 2021  
(TAB 4)
  - e. Revenue and Expenditure Reports through August 2021  
(TAB 5)
5. **Public Comment on Consent Agenda**
6. **Approval of Consent Agenda**
7. **Consideration of Additions/Deletions to Agenda**
8. **Approval of Agenda with Additions/Deletions**
9. **Staff Reports**
  - a. Water
  - b. Sewer
  - c. Parks
  - d. City Manager
  - e. City Clerk
  - f. Finance

1. Water and Wastewater Capacity Fees  
(TAB 6)

g. Billing

h. Planning

i. Legal

1. Carr Annexation - First Reading  
(TAB 7)

j. Engineering

1. Preliminary Engineering Report Proposal - WWTF Capacity Upgrade

**10. Old Business**

- a. Capacity Fee and Rate Study Discussion

**11. New Business**

- a. Mayor Russ Barley
  1. City of the Year
- b. Councilwoman Brannon
- c. Councilman Farris
- d. Councilman Hope
- e. Councilwoman Haffner
- f. Councilman Martin

**12. Public Comment**

**13. Adjournment**

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).

Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Vendor	Name						
1650	NWFL C STORES INC IV		Invoice: 19929		FUEL FOR ERNIE / ADMIN		PO#: 0
	Inv Date: 07.07.2021	Inv Amt: 56.54	Payment: 0	Name:			
	Due Date: 08.06.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.07.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR ERNIE / ADMIN	0.00	0.00	56.54		001-510-45210 Gas & Oil	
*** TOTAL ***			0.00	56.54			
1650	NWFL C STORES INC IV		Invoice: 19947		FUEL FOR ERNIE / ADMIN		PO#: 0
	Inv Date: 07.14.2021	Inv Amt: 121.46	Payment: 0	Name:			
	Due Date: 08.13.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.14.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR ERNIE / ADMIN	0.00	0.00	121.46		001-510-45210 Gas & Oil	
*** TOTAL ***			0.00	121.46			
108	DEFUNIAK HERALD BREEZE		Invoice: 00030728		AD FOR TOWN HALL MEETING		PO#: 0
	Inv Date: 08.31.2021	Inv Amt: 44.00	Payment: 0	Name:			
	Due Date: 09.30.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.31.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	AD FOR TOWN HALL MEETING	0.00	0.00	44.00		001-510-44960 Legal Advertisi	
*** TOTAL ***			0.00	44.00			
91	CHELCO		Invoice: 28778040		ELECTRIC POWER AUGUST 2021		PO#: 0
	Inv Date: 09.02.2021	Inv Amt: 23,098.42	Payment: 0	Name: CHELCO			
	Due Date: 10.02.2021	Retain: 0.00	Amt Paid: 0.00	Addr: PO BOX 512			
	Disc Date: 09.02.2021	Discount: 0.00	Pd Date:		: DEFUNIAK SPRINGS FL 32435-0512		
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - ELECTRICITY AUGUST 202	0.00	0.00	1,255.03		001-510-44300 Utilities	
2	PLANNING - ELECTRICITY AUGUST	0.00	0.00	280.78		001-515-44300 Planning - Util	
3	STREETS - ELECTRICITY AUGUST 2	0.00	0.00	2,949.10		001-541-44300 Utilities	
4	PARKS & REC - ELECTRICITY AUGU	0.00	0.00	2,816.88		001-572-44300 Utilities	
5	WATER - ELECTRICITY AUGUST 202	0.00	0.00	6,126.92		410-533-44300 Utilities	
6	NORTH BAY- ELECTRICITY AUGUST	0.00	0.00	817.62		412-534-44300 Utilities	
7	SEWER- ELECTRICITY AUGUST 2021	0.00	0.00	8,852.09		420-535-44300 Utilities	
*** TOTAL ***			0.00	23,098.42			
2078	DATAPROSE, LLC		Invoice: DP2102952		UTILITY BILL MAILING AUG 2021		PO#: 0
	Inv Date: 08.31.2021	Inv Amt: 2,855.79	Payment: 0	Name:			
	Due Date: 09.30.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.31.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	UTILITY BILL MAILING AUG 2021	0.00	0.00	2,855.79		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	2,855.79			
1920	EMPLOYMENT SCREENING SERVICES		Invoice: 46112041361		PAUL JOHNSON BACKGROUND CHK		PO#: 0
	Inv Date: 08.31.2021	Inv Amt: 34.00	Payment: 0	Name:			
	Due Date: 09.30.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.31.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA

Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Vendor	Name						
1	PRE-EMPLOYMENT BACKGROUND CHEC	0.00	0.00	34.00	420-535-42610	Employee Screen	
			-----	-----			
*** TOTAL ***			0.00	34.00			
16	TERMINIX PEST CONTROL	Invoice: 411375628		PEST CONTROL - SEWER	PO#: 0		
Inv Date: 08.23.2021		Inv Amt: 69.00	Payment: 0	Name:			
Due Date: 09.22.2021		Retain: 0.00	Amt Paid: 0.00	Addr:			
Disc Date: 08.23.2021		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PEST CONTROL - SEWER	0.00	0.00	69.00	420-535-44600	Bldg Maint & Fu	
			-----	-----			
*** TOTAL ***			0.00	69.00			
82	B & M TIRE CENTER	Invoice: 61029		REPAIRS FOR WATER	PO#: 2270		
Inv Date: 08.03.2021		Inv Amt: 168.57	Payment: 0	Name:			
Due Date: 09.02.2021		Retain: 0.00	Amt Paid: 0.00	Addr:			
Disc Date: 08.03.2021		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TIRE REPAIR & OIL CHANGE FOR W	1.00	300.00	168.57	410-533-44610	Vehicle & Equip	
			-----	-----			
*** TOTAL ***			300.00	168.57			
82	B & M TIRE CENTER	Invoice: 51292		BLANKET PO FOR WATER	PO#: 2280		
Inv Date: 08.04.2021		Inv Amt: 59.95	Payment: 0	Name:			
Due Date: 09.03.2021		Retain: 0.00	Amt Paid: 0.00	Addr:			
Disc Date: 08.04.2021		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR WATER PER JURGE	1.00	59.95	59.95	410-533-44610	Vehicle & Equip	
			-----	-----			
*** TOTAL ***			59.95	59.95			
82	B & M TIRE CENTER	Invoice: 61447		VEHICLE REPAIR PARKS	PO#: 2295		
Inv Date: 08.23.2021		Inv Amt: 82.95	Payment: 0	Name:			
Due Date: 09.22.2021		Retain: 0.00	Amt Paid: 0.00	Addr:			
Disc Date: 08.23.2021		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OIL CHANGE FOR PARKS TRUCK PER	1.00	82.95	82.95	001-572-44610	Vehicle & Equip	
			-----	-----			
*** TOTAL ***			82.95	82.95			
2298	QUEST DIAGNOSTICS	Invoice: 9194615610		DRUG SCREENS & SET-UP ACCOUNT	PO#: 0		
Inv Date: 08.26.2021		Inv Amt: 266.00	Payment: 0	Name:			
Due Date: 09.25.2021		Retain: 0.00	Amt Paid: 0.00	Addr:			
Disc Date: 08.26.2021		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRUG SCREEN - PAUL JOHNSON	0.00	0.00	33.00	420-535-42610	Employee Screen	
2	DRUG SCREEN - YVONNE HOLLERAN	0.00	0.00	33.00	001-519-42610	BILLING - EMPLO	
3	FEE FOR SETTING UP ACCOUNT WIT	0.00	0.00	200.00	001-510-42610	Employee Screen	
			-----	-----			
*** TOTAL ***			0.00	266.00			
1609	JURGEN KALLENBACH	Invoice: REIMBURSE.CDL		DOT PHYSICAL / CDL LICENSING	PO#: 0		
Inv Date: 09.03.2021		Inv Amt: 86.25	Payment: 0	Name:			
Due Date: 10.03.2021		Retain: 0.00	Amt Paid: 0.00	Addr:			
Disc Date: 09.03.2021		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DOT PHYSICAL / CDL LICENSING	0.00	0.00	86.25	410-533-44920	Miscellaneous E	

Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Vendor	Name
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\*\*\* TOTAL \*\*\* 0.00 86.25

1071 OKALOOSA GAS DISTRICT Invoice: AUGUST.2021 NATURAL GAS SERVICE AUG 2021 PO#: 0

Inv Date: 08.30.2021 Inv Amt: 80.78 Payment: 0 Name:  
Due Date: 09.29.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.30.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CITY HALL - NATURAL GAS SERVIC	0.00	0.00	17.00		001-510-44300 Utilities	
2	CONCESSION STAND - PRESS BOX -	0.00	0.00	46.78		001-572-44300 Utilities	
3	TORCH AT VETERAN'S MEMORIAL -	0.00	0.00	17.00		001-572-44670 R&M - Casey Par	

\*\*\* TOTAL \*\*\* 0.00 80.78

1657 EXXON Invoice: 73647408 FUEL FOR CITY VEHICLES AUG 202 PO#: 0

Inv Date: 08.31.2021 Inv Amt: 8,545.87 Payment: 0 Name:  
Due Date: 09.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.31.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS - FUEL AUGUST 2021	0.00	0.00	237.28		001-572-45210 Gas & Oil	
2	WATER - FUEL AUGUST 2021	0.00	0.00	2,162.61		410-533-45210 Gas & Oil	
3	NORTH BAY - FUEL AUGUST 2021	0.00	0.00	352.65		412-534-45210 Gas & Oil	
4	SWER - FUEL AUGUST 2021	0.00	0.00	5,793.33		420-535-45210 Gas & Oil	

\*\*\* TOTAL \*\*\* 0.00 8,545.87

2072 UNITI FIBER Invoice: 241808 FIBER OPTICS ADMIN & WATER PO#: 0

Inv Date: 09.01.2021 Inv Amt: 650.00 Payment: 0 Name:  
Due Date: 10.01.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 09.01.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - FIBER OPTICS	0.00	0.00	365.00		001-510-44100 Telephone Expen	
2	WATER - FIBER OPTICS	0.00	0.00	285.00		410-533-44100 Telephone Expen	

\*\*\* TOTAL \*\*\* 0.00 650.00

2285 JP ENGINEERING Invoice: MAJOR.DO.RVW.090721 REFUND MAJOR DO REVIEW PO#: 0

Inv Date: 09.07.2021 Inv Amt: 750.00 Payment: 0 Name:  
Due Date: 10.07.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 09.07.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REFUND - MAJOR DO REVIEW - 185	0.00	0.00	750.00		001-32520 Planning & Zoning F	

\*\*\* TOTAL \*\*\* 0.00 750.00

2285 JP ENGINEERING Invoice: ENGINEERING.REVIEW REFUND MAJOR DO ENGINEERING PO#: 0

Inv Date: 09.07.2021 Inv Amt: 1,000.00 Payment: 0 Name:  
Due Date: 10.07.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 09.07.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REFUND MAJOR DO ENGINEERING RE	0.00	0.00	1,000.00		001-32900 Review Fees	

\*\*\* TOTAL \*\*\* 0.00 1,000.00

1812 FERGUSON WATERWORKS Invoice: 1398022-43738 PARTS FOR SEWER PO#: 2307

Inv Date: 08.03.2021 Inv Amt: 2,779.75 Payment: 0 Name:  
Due Date: 09.02.2021 Retain: 0.00 Amt Paid: 0.00 Addr:

Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Vendor	Name
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Disc Date: 08.03.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	2,779.75	2,779.75		420-535-45200 Operating Suppl	
*** TOTAL ***			2,779.75	2,779.75			

1812 FERGUSON WATERWORKS Invoice: 1398947-43738 BLANKET PO FOR SEWER PO#: 2224  
 Inv Date: 08.05.2021 Inv Amt: 581.79 Payment: 0 Name:  
 Due Date: 09.04.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 08.05.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER STACY	0.00	287.16	581.79		420-535-45200 Operating Suppl	
*** TOTAL ***			287.16	581.79			

1812 FERGUSON WATERWORKS Invoice: 1396601-2-43738 BLANKET PO FOR SEWER PO#: 2133  
 Inv Date: 08.09.2021 Inv Amt: 150.00 Payment: 0 Name:  
 Due Date: 09.08.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 08.09.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER STACY	0.00	849.24	150.00		420-535-45200 Operating Suppl	
*** TOTAL ***			849.24	150.00			

1812 FERGUSON WATERWORKS Invoice: 1400460-43738 BLANKET PO FOR SEWER PO#: 2273  
 Inv Date: 08.16.2021 Inv Amt: 575.98 Payment: 0 Name:  
 Due Date: 09.15.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 08.16.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER STACY	1.00	575.98	575.98		420-535-45200 Operating Suppl	
*** TOTAL ***			575.98	575.98			

1812 FERGUSON WATERWORKS Invoice: 1402170-43738 BLANKET PO FOR SEWER PO#: 2273  
 Inv Date: 08.26.2021 Inv Amt: 92.05 Payment: 0 Name:  
 Due Date: 09.25.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 08.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER STACY	0.00	92.05	92.05		420-535-45200 Operating Suppl	
*** TOTAL ***			92.05	92.05			

1812 FERGUSON WATERWORKS Invoice: 139878-93 WATER RELOCATION PER LARRY PO#: 0  
 Inv Date: 08.02.2021 Inv Amt: 158.66 Payment: 0 Name:  
 Due Date: 09.01.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 08.02.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER RELOCATION PER LARRY	0.00	0.00	158.66		410-533-44620 System Maint &	
*** TOTAL ***			0.00	158.66			

1812 FERGUSON WATERWORKS Invoice: 1398085-93 WATER RELOCATION PER LARRY PO#: 0  
 Inv Date: 08.03.2021 Inv Amt: 282.00 Payment: 0 Name:  
 Due Date: 09.02.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 08.03.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER RELOCATION PER LARRY	0.00	0.00	282.00		410-533-44620 System Maint &	

Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Vendor	Name
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\*\*\* TOTAL \*\*\* 0.00 282.00

1972 CORE & MAIN Invoice: P298359 METERS FOR WATER PO#: 2258

Inv Date: 08.26.2021 Inv Amt: 24,925.44 Payment: 0 Name:  
Due Date: 09.25.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	QUARTERLY SUPPLY OF METERS FOR	1.00	24,925.44	24,925.44		410-533-45200 Operating Suppl	

\*\*\* TOTAL \*\*\* 24,925.44 24,925.44

1972 CORE & MAIN Invoice: P458296 WATER PARTS 2ND QTR PO#: 2143

Inv Date: 08.26.2021 Inv Amt: 10,407.32 Payment: 0 Name:  
Due Date: 09.25.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	2ND QTR WATER PARTS	0.00	10,407.32	10,407.32		410-533-45200 Operating Suppl	

\*\*\* TOTAL \*\*\* 10,407.32 10,407.32

1972 CORE & MAIN Invoice: P318836 SUPPLES FOR SEWER PO#: 2260

Inv Date: 08.27.2021 Inv Amt: 6,489.72 Payment: 0 Name:  
Due Date: 09.26.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.27.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	6,957.78	6,489.72		420-535-45200 Operating Suppl	

\*\*\* TOTAL \*\*\* 6,957.78 6,489.72

1325 WISE SERVICES Invoice: 212-182 REWIRE 4 TIMERS / TROUBLEHOOT PO#: 0

Inv Date: 09.09.2021 Inv Amt: 788.00 Payment: 0 Name:  
Due Date: 10.09.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 09.09.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REWIRE 4 ROTO MOTER TIMERS 7 T	0.00	0.00	788.00		420-535-44620 System Maint &	

\*\*\* TOTAL \*\*\* 0.00 788.00

2170 EMERALD COAST COLLECTIONS LLC Invoice: AUGUST.2021 AUG 2021 BILLING COLLECTIONS PO#: 0

Inv Date: 08.31.2021 Inv Amt: 54.48 Payment: 0 Name:  
Due Date: 09.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.31.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	AUGUST 2021 BILLING COLLECTION	0.00	0.00	54.48		001-519-43130 BILLING - OUTSI	

\*\*\* TOTAL \*\*\* 0.00 54.48

1083 COMMUNITY COFFEE COMPANY LLC Invoice: 2484121297 COFFEE SERVICE - SEWER PO#: 0

Inv Date: 08.05.2021 Inv Amt: 116.70 Payment: 0 Name:  
Due Date: 09.04.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.05.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COFFEE SERVICE - SEWER	0.00	0.00	116.70		420-535-45100 Office Supplies	

\*\*\* TOTAL \*\*\* 0.00 116.70

Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Vendor	Name						
896	TUGWELL PUMP & SUPPLY, LLC		Invoice: 4886		PARTS FOR SEWER		PO#: 2289
	Inv Date: 09.03.2021		Inv Amt:	380.00	Payment: 0	Name:	
	Due Date: 10.03.2021		Retain:	0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 09.03.2021		Discount:	0.00	Pd Date:		
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER PER ROBERT	1.00	380.00	380.00		420-535-45200 Operating Suppl	
*** TOTAL ***			380.00	380.00			
2299	RONNIE L BRANNON JR		Invoice: REFUND.DO.REVIEW		REFUND MINOR DO REVIEW		PO#: 0
	Inv Date: 09.07.2021		Inv Amt:	750.00	Payment: 0	Name:	
	Due Date: 10.07.2021		Retain:	0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 09.07.2021		Discount:	0.00	Pd Date:		
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REFUND MINOR DO REVIEW	0.00	0.00	750.00		001-32520 Planning & Zoning F	
*** TOTAL ***			0.00	750.00			
2299	RONNIE L BRANNON JR		Invoice: REFUND.ENGINEER.RVW		REFUND MINOR DO ENGINEER REV		PO#: 0
	Inv Date: 09.07.2021		Inv Amt:	1,250.00	Payment: 0	Name:	
	Due Date: 10.07.2021		Retain:	0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 09.07.2021		Discount:	0.00	Pd Date:		
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REFUND MINOR DO ENGINEER REVIE	0.00	0.00	1,250.00		001-32900 Review Fees	
*** TOTAL ***			0.00	1,250.00			
591	SCOTT BRANNON		Invoice: REFUND.ENGINEER.RVW		REFUND MINOR DO ENGINEER RVW		PO#: 0
	Inv Date: 09.07.2021		Inv Amt:	1,250.00	Payment: 0	Name:	
	Due Date: 10.07.2021		Retain:	0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 09.07.2021		Discount:	0.00	Pd Date:		
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REFUND MINOR DO ENGINEER REVIE	0.00	0.00	1,250.00		001-32900 Review Fees	
*** TOTAL ***			0.00	1,250.00			
78	AQUA PRODUCTS		Invoice: 20211306		MONTHLY CYLINDER RENTAL - SEWE PO#: 0		
	Inv Date: 09.01.2021		Inv Amt:	80.00	Payment: 0	Name:	
	Due Date: 10.01.2021		Retain:	0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 09.01.2021		Discount:	0.00	Pd Date:		
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY CYLINDER RENTAL-SEWER	0.00	0.00	80.00		420-535-45200 Operating Suppl	
*** TOTAL ***			0.00	80.00			
78	AQUA PRODUCTS		Invoice: 20211323		MONTHLY CYLINDER RENTAL-WATER PO#: 0		
	Inv Date: 09.01.2021		Inv Amt:	150.00	Payment: 0	Name:	
	Due Date: 10.01.2021		Retain:	0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 09.01.2021		Discount:	0.00	Pd Date:		
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY CYLINDER RENTAL - WATE	0.00	0.00	150.00		410-533-45200 Operating Suppl	
*** TOTAL ***			0.00	150.00			
129	FREEPORT AUTO PARTS		Invoice: 56020-56099		BLANKET PO FOR WATER		PO#: 2196
	Inv Date: 08.31.2021		Inv Amt:	67.12	Payment: 0	Name:	
	Due Date: 09.30.2021		Retain:	0.00	Amt Paid: 0.00	Addr:	



Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Vendor	Name							
	Disc Date: 08.31.2021		Discount: 0.00		Pd Date:			
	Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
	1	BLANKET PO FOR WATER PER LARRY	0.00	67.12	67.12		410-533-44610 Vehicle & Equip	
				-----	-----			
	*** TOTAL ***			67.12	67.12			
129	FREEPORT AUTO PARTS		Invoice: AUGUST.2021		BLANKET PO FOR SEWER		PO#: 2226	
	Inv Date: 08.31.2021		Inv Amt: 435.02	Payment: 0		Name:		
	Due Date: 09.30.2021		Retain: 0.00	Amt Paid: 0.00		Addr:		
	Disc Date: 08.31.2021		Discount: 0.00		Pd Date:			
	Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
	1	BLANKET PO FOR SEWER PER STACY	0.00	435.02	435.02		420-535-44610 Vehicle & Equip	
				-----	-----			
	*** TOTAL ***			435.02	435.02			
748	POWERPLAN		Invoice: 1451210		AIR FILTER KIT FOR SEWER		PO#: 2223	
	Inv Date: 07.29.2021		Inv Amt: 24.88	Payment: 0		Name:		
	Due Date: 08.28.2021		Retain: 0.00	Amt Paid: 0.00		Addr:		
	Disc Date: 07.29.2021		Discount: 0.00		Pd Date:			
	Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
	1	AIR FILTER KIT FOR SEWER	0.00	24.88	24.88		420-535-44620 System Maint &	
				-----	-----			
	*** TOTAL ***			24.88	24.88			
748	POWERPLAN		Invoice: 1451099		PART FOR SEWER		PO#: 2223	
	Inv Date: 07.29.2021		Inv Amt: 9.91	Payment: 0		Name:		
	Due Date: 08.28.2021		Retain: 0.00	Amt Paid: 0.00		Addr:		
	Disc Date: 07.29.2021		Discount: 0.00		Pd Date:			
	Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
	1	PART FOR SEWER	0.00	9.91	9.91		420-535-44620 System Maint &	
				-----	-----			
	*** TOTAL ***			9.91	9.91			
748	POWERPLAN		Invoice: 1452735		STIHL HP 1 GAL MIX		PO#: 2223	
	Inv Date: 08.02.2021		Inv Amt: 10.44	Payment: 0		Name:		
	Due Date: 09.01.2021		Retain: 0.00	Amt Paid: 0.00		Addr:		
	Disc Date: 08.02.2021		Discount: 0.00		Pd Date:			
	Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
	1	STIHL HP ULTRA 2.6Z 1 GAL MIX	0.00	10.44	10.44		420-535-44620 System Maint &	
				-----	-----			
	*** TOTAL ***			10.44	10.44			
896	TUGWELL PUMP & SUPPLY, LLC		Invoice: 4890		PARTS FOR SEWER		PO#: 2194	
	Inv Date: 09.03.2021		Inv Amt: 3,200.00	Payment: 0		Name:		
	Due Date: 10.03.2021		Retain: 0.00	Amt Paid: 0.00		Addr:		
	Disc Date: 09.03.2021		Discount: 0.00		Pd Date:			
	Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
	1	PARTS FOR SEWER PER ROBERT	1.00	3,200.00	3,200.00		420-535-45200 Operating Suppl	
				-----	-----			
	*** TOTAL ***			3,200.00	3,200.00			
	*** GRAND TOTALS ***			51,444.99	92,978.84	0.00	DISCOUNTS	

Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	0.00	16,433.07-	0.00	
001-24100	Encumbrance Reserve	82.95	0.00	0.00	
001-24300	Encumbrances	0.00	82.95-	0.00	
001-32520	Planning & Zoning Fees	1,500.00	0.00	0.00	
001-32900	Review Fees	3,500.00	0.00	0.00	
001-510-42610	Employee Screening expense	200.00	0.00	0.00	
001-510-44100	Telephone Expense	365.00	0.00	0.00	
001-510-44300	Utilities	1,272.03	0.00	0.00	
001-510-44960	Legal Advertising	44.00	0.00	0.00	
001-510-45210	Gas & Oil	178.00	0.00	0.00	
001-515-44300	Planning - Utilities	280.78	0.00	0.00	
001-519-42610	BILLING - EMPLOYEE SCREENING	33.00	0.00	0.00	
001-519-43130	BILLING - OUTSIDE LABOR & SVC	54.48	0.00	0.00	
001-519-44200	BILLING - POSTAGE	2,855.79	0.00	0.00	
001-541-44300	Utilities	2,949.10	0.00	0.00	
001-572-44300	Utilities	2,863.66	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	82.95	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	0.00	0.00	82.95	ENC LIQ
001-572-44670	R&M - Casey Park	17.00	0.00	0.00	
001-572-45210	Gas & Oil	237.28	0.00	0.00	
FUND TOTALS		16,516.02	16,516.02-	82.95	
410-20200	Accounts Payable	0.00	44,879.84-	0.00	
410-24100	Encumbrance Reserve	35,759.83	0.00	0.00	
410-24300	Encumbrances	0.00	35,759.83-	0.00	
410-533-44100	Telephone Expense	285.00	0.00	0.00	
410-533-44300	Utilities	6,126.92	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	295.64	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	0.00	0.00	427.07	ENC LIQ
410-533-44620	System Maint & Repairs	440.66	0.00	0.00	
410-533-44920	Miscellaneous Exp	86.25	0.00	0.00	
410-533-45200	Operating Supplies & Mat	35,482.76	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	35,332.76	ENC LIQ
410-533-45210	Gas & Oil	2,162.61	0.00	0.00	
FUND TOTALS		80,639.67	80,639.67-	35,759.83	
412-20200	Accounts Payable	0.00	1,170.27-	0.00	
412-534-44300	Utilities	817.62	0.00	0.00	
412-534-45210	Gas & Oil	352.65	0.00	0.00	
FUND TOTALS		1,170.27	1,170.27-	0.00	
420-20200	Accounts Payable	0.00	30,495.66-	0.00	
420-24100	Encumbrance Reserve	15,602.21	0.00	0.00	
420-24300	Encumbrances	0.00	15,602.21-	0.00	
420-535-42610	Employee Screening expense	67.00	0.00	0.00	
420-535-44300	Utilities	8,852.09	0.00	0.00	
420-535-44600	Bldg Maint & Furniture	69.00	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	435.02	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	0.00	0.00	435.02	ENC LIQ
420-535-44620	System Maint & Repairs	833.23	0.00	0.00	
420-535-44620	System Maint & Repairs	0.00	0.00	45.23	ENC LIQ
420-535-45100	Office Supplies	116.70	0.00	0.00	
420-535-45200	Operating Supplies & Mat	14,329.29	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	15,121.96	ENC LIQ

Batch: 15964 / Period: 09.09.2021 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other
420-535-45210	Gas & Oil	5,793.33	0.00	0.00
		-----	-----	-----
	FUND TOTALS	46,097.87	46,097.87-	15,602.21
		-----	-----	-----
	GRAND TOTALS	144,423.83	144,423.83-	51,444.99

CITY OF FREEPORT  
Print Invoice Edit Report for Batch: 16011

Batch: 16011 / Period: 09.15.2021 /Sorted By: Input Order

Vendor	Name						
78	AQUA PRODUCTS		Invoice: 20211370		SUPPLIES FOR SEWER		PO#: 2309
	Inv Date: 09.13.2021	Inv Amt:	894.36	Payment: 0	Name:		
	Due Date: 10.13.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.13.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	899.40	894.36		420-535-45200 Operating Suppl	
			-----	-----			
*** TOTAL ***			899.40	894.36			
78	AQUA PRODUCTS		Invoice: 20211362		REPAIRS FROM LIGHTNING STRIKE		PO#: 0
	Inv Date: 09.11.2021	Inv Amt:	1,660.07	Payment: 0	Name:		
	Due Date: 10.11.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.11.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPAIRS FROM LIGHTNING STRIKE	0.00	0.00	1,660.07		420-535-44620 System Maint &	
			-----	-----			
*** TOTAL ***			0.00	1,660.07			
1202	QUILL		Invoice: 19119240		SUPPLIES VARIOUS DEPT		PO#: 2301
	Inv Date: 08.27.2021	Inv Amt:	81.30	Payment: 0	Name:		
	Due Date: 09.26.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 08.27.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CREAMER & SUGAR FOR WATER	1.00	30.33	30.33		410-533-45100 Office Supplies	
3	BINDING SUPPLIES AND MOUSE	1.00	50.97	50.97		001-510-45100 Office Supplies	
			-----	-----			
*** TOTAL ***			81.30	81.30			
1202	QUILL		Invoice: 19115370		SUPPLIES VARIOUS DEPT		PO#: 2301
	Inv Date: 08.27.2021	Inv Amt:	35.93	Payment: 0	Name:		
	Due Date: 09.26.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 08.27.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	FILE HOLDERS FOR PLANNING PER	1.00	30.98	30.98		001-515-45100 PLANNING - OFFI	
3	BINDING SUPPLIES AND MOUSE	0.00	4.95	4.95		001-510-45100 Office Supplies	
			-----	-----			
*** TOTAL ***			35.93	35.93			
1202	QUILL		Invoice: 19105255		SUPPLIES VARIOUS DEPT		PO#: 2301
	Inv Date: 08.27.2021	Inv Amt:	17.99	Payment: 0	Name:		
	Due Date: 09.26.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 08.27.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
3	BINDING SUPPLIES AND MOUSE	0.00	60.57	17.99		001-510-45100 Office Supplies	
			-----	-----			
*** TOTAL ***			60.57	17.99			
1202	QUILL		Invoice: 19187480		BLANKET PO FOR SEWER		PO#: 2276
	Inv Date: 08.31.2021	Inv Amt:	127.91	Payment: 0	Name:		
	Due Date: 09.30.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 08.31.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER STACY	0.00	127.91	127.91		420-535-45100 Office Supplies	
			-----	-----			
*** TOTAL ***			127.91	127.91			
1202	QUILL		Invoice: 19119660		SUPPLIES FOR PLANNING		PO#: 2302

CITY OF FREEPORT  
Print Invoice Edit Report for Batch: 16011

Batch: 16011 / Period: 09.15.2021 /Sorted By: Input Order

Vendor	Name
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Inv Date: 08.27.2021 Inv Amt: 34.47 Payment: 0 Name:  
Due Date: 09.26.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.27.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 SUPPLIES FOR PLANNING PER MARG 1.00 34.47 34.47 001-515-45100 PLANNING - OFFI

\*\*\* TOTAL \*\*\*

34.47 34.47

1202 QUILL Invoice: 19100447 SUPPLIES FOR PLANNING PO#: 2302

Inv Date: 08.27.2021 Inv Amt: 8.79 Payment: 0 Name:  
Due Date: 09.26.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.27.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 SUPPLIES FOR PLANNING PER MARG 0.00 8.79 8.79 001-515-45100 PLANNING - OFFI

\*\*\* TOTAL \*\*\*

8.79 8.79

1939 FIRST FLORIDA BANK Invoice: MARRIOTT.081321 EDDIE - TRIP EXPENSE PO#: 0

Inv Date: 08.13.2021 Inv Amt: 25.56 Payment: 0 Name:  
Due Date: 09.12.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.13.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 TRIP EXPENSE BY EDDIE - PARKIN 0.00 0.00 25.56 001-510-44010 Travel Expense-

\*\*\* TOTAL \*\*\*

0.00 25.56

1939 FIRST FLORIDA BANK Invoice: ADOBE.081721 ADOBE - CITY CLERK SUBSCRIPTIO PO#: 0

Inv Date: 08.17.2021 Inv Amt: 101.94 Payment: 0 Name:  
Due Date: 09.16.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.17.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 CITY CLERK MONTHLY SUBSCRIPTIO 0.00 0.00 101.94 001-510-45100 Office Supplies

\*\*\* TOTAL \*\*\*

0.00 101.94

1939 FIRST FLORIDA BANK Invoice: MYFLORIDACO.081921 RECORDING FEE - CLERK OF COURT PO#: 0

Inv Date: 08.19.2021 Inv Amt: 10.35 Payment: 0 Name:  
Due Date: 09.18.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.19.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 RECORDING FEE - CLERK OF COURT 0.00 0.00 10.35 001-510-44920 Miscellaneous E

\*\*\* TOTAL \*\*\*

0.00 10.35

1939 FIRST FLORIDA BANK Invoice: DROPBOX.082521 MONTHLY RENEWAL FOR DROPBOX PO#: 0

Inv Date: 08.25.2021 Inv Amt: 125.00 Payment: 0 Name:  
Due Date: 09.24.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.25.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 MONTHLY RENEWAL FOR DROPBOX 0.00 0.00 125.00 001-510-45100 Office Supplies

\*\*\* TOTAL \*\*\*

0.00 125.00

1939 FIRST FLORIDA BANK Invoice: ACROBAT.PRO.082521 MONTHLY RENEWAL FOR FINANCE PO#: 0

Inv Date: 08.25.2021 Inv Amt: 14.99 Payment: 0 Name:  
Due Date: 09.24.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 08.25.2021 Discount: 0.00 Pd Date:

Batch: 16011 / Period: 09.15.2021 /Sorted By: Input Order

Vendor	Name						
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RENEWAL FOR FINANCE	0.00	0.00	14.99		001-513-45100 FINANCE - OFFIC	
*** TOTAL ***			0.00	14.99			
1939	FIRST FLORIDA BANK	Invoice: LOGMEIN.0825821		REMOTE MEETING SERVICE		PO#: 0	
	Inv Date: 08.25.2021	Inv Amt: 24.48	Payment: 0	Name:			
	Due Date: 09.24.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.25.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REMOTE MEETING SERVICE - MONTH	0.00	0.00	24.48		001-510-45410 Membership Fees	
*** TOTAL ***			0.00	24.48			
1939	FIRST FLORIDA BANK	Invoice: SOUTHWEST.082921		CREDIT FOR LATILDA'S FLIGHT		PO#: 0	
	Inv Date: 08.29.2021	Inv Amt: 465.96-	Payment: 0	Name:			
	Due Date: 09.28.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.29.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CREDIT FOR LATILDA'S FLIGHT TO	0.00	0.00	465.96-		001-510-44000 Travel Expense-	
*** TOTAL ***			0.00	465.96-			
1939	FIRST FLORIDA BANK	Invoice: DIGIUM.082921		MONTHLY CHG FOR TELEPHONE SYS		PO#: 0	
	Inv Date: 08.29.2021	Inv Amt: 1,088.65	Payment: 0	Name:			
	Due Date: 09.28.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.29.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY CHG FOR TELEPHONE SYST	0.00	0.00	1,088.65		001-510-44100 Telephone Expen	
*** TOTAL ***			0.00	1,088.65			
1939	FIRST FLORIDA BANK	Invoice: AMAZON.073021		HANDSET FOR BILLING		PO#: 0	
	Inv Date: 07.30.2021	Inv Amt: 42.10	Payment: 0	Name:			
	Due Date: 08.29.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 07.30.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	HANDSET FOR BILLING	0.00	0.00	42.10		001-519-45100 BILLING - OFFIC	
*** TOTAL ***			0.00	42.10			
1939	FIRST FLORIDA BANK	Invoice: SIGNARAMA.080221		MAGNETIC SIGNS FOR PLANNING		PO#: 2267	
	Inv Date: 08.02.2021	Inv Amt: 53.21	Payment: 0	Name:			
	Due Date: 09.01.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.02.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MAGNETIC SIGNS FOR PLANNING PE	1.00	75.00	53.21		001-515-44960 PLANNING - ADVE	
*** TOTAL ***			75.00	53.21			
1939	FIRST FLORIDA BANK	Invoice: 1STASSUED.080321		MOLD TESTING OF CITY HALL		PO#: 2277	
	Inv Date: 08.03.2021	Inv Amt: 2,675.00	Payment: 0	Name:			
	Due Date: 09.02.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.03.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MOLD TESTING FOR CITY HALL PER	1.00	2,675.00	2,675.00		001-510-43130 Outside Labor &	

Batch: 16011 / Period: 09.15.2021 /Sorted By: Input Order

Vendor	Name						
	*** TOTAL ***			2,675.00	2,675.00		
1939	FIRST FLORIDA BANK	Invoice: VISTAPRINT.080421		BUSINESS CARDS FOR TRIPP		PO#: 2278	
	Inv Date: 08.04.2021	Inv Amt:	36.99	Payment: 0	Name:		
	Due Date: 09.03.2021	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date: 08.04.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BUSINESS CARDS FOR TRIPP HOPE	1.00	36.99	36.99		001-510-45100 Office Supplies	
*** TOTAL ***			36.99	36.99			
1939	FIRST FLORIDA BANK	Invoice: OSHA.BOOKS.081921		BOOKS FOR SEWER		PO#: 2291	
	Inv Date: 08.19.2021	Inv Amt:	99.80	Payment: 0	Name:		
	Due Date: 09.18.2021	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date: 08.19.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TRAINING BOOKS FOR SEWER PER S	1.00	106.78	99.80		420-535-45500 Training	
*** TOTAL ***			106.78	99.80			
9	CENTURY LINK	Invoice: 242667529		SEWER - FIBER OPTICS & WIFI		PO#: 0	
	Inv Date: 09.08.2021	Inv Amt:	268.62	Payment: 0	Name:		
	Due Date: 10.08.2021	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date: 09.08.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SEWER - FIBER OPTICS & WIFI	0.00	0.00	268.62		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	268.62			
9	CENTURY LINK	Invoice: 242674640		PARKS - FIBER OPTICS & WIFI		PO#: 0	
	Inv Date: 09.08.2021	Inv Amt:	640.01	Payment: 0	Name:		
	Due Date: 10.08.2021	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date: 09.08.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS - FIBER OPTICS & WIFI	0.00	0.00	640.01		001-572-44100 Telephone Expen	
*** TOTAL ***			0.00	640.01			
16	TERMINIX PEST CONTROL	Invoice: 1609456-LCITY		LIQUID DEFEND - CITY HALL		PO#: 0	
	Inv Date: 09.27.2021	Inv Amt:	529.00	Payment: 0	Name:		
	Due Date: 10.27.2021	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date: 09.27.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ANNUAL LIQUID DEFEND TREATMENT	0.00	0.00	529.00		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	529.00			
2078	DATAPROSE, LLC	Invoice: 9178		POSTAGE DEPOSIT ADJUSTMENT		PO#: 0	
	Inv Date: 09.07.2021	Inv Amt:	1,264.00	Payment: 0	Name:		
	Due Date: 10.07.2021	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date: 09.07.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POSTAGE DEPOSIT ADJUSTMENT DUE	0.00	0.00	1,264.00		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	1,264.00			
2043	A TO Z AFFILIATED COMPANIES	Invoice: 412133		REPLACE PLAYGROUND CAMERA		PO#: 0	

Batch: 16011 / Period: 09.15.2021 /Sorted By: Input Order

Vendor	Name						
	Inv Date: 09.10.2021	Inv Amt:	627.50	Payment: 0	Name:		
	Due Date: 10.10.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.10.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPLACE PLAYGROUND AREA CAMERA	0.00	0.00	627.50		001-572-44670 R&M - Casey Par	
			-----	-----			
*** TOTAL ***			0.00	627.50			
1869	APPRIVER, LLC	Invoice: 1734672	OFFICE 365 PREMIUM SEPT 2021	PO#: 0			
	Inv Date: 09.15.2021	Inv Amt:	61.48	Payment: 0	Name:		
	Due Date: 10.15.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.15.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE 365 PREMIUM SEPT 2021	0.00	0.00	61.48		001-510-45100 Office Supplies	
			-----	-----			
*** TOTAL ***			0.00	61.48			
1884	CITY OF FREEPORT GENERAL OPERA	Invoice: 1BILLING-024	MONTHLY UTILITY BILLING SERVICE	PO#: 0			
	Inv Date: 09.15.2021	Inv Amt:	24,314.17	Payment: 0	Name:		
	Due Date: 10.15.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.15.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	Water Utility Billing Services	0.00	0.00	13,372.50		410-533-43400 Utility Billing	
2	NB Utility Billing Services	0.00	0.00	2,431.67		412-534-43400 Utility Billing	
3	Sewer Utility Billing Services	0.00	0.00	8,510.00		420-535-43400 Utility Billing	
			-----	-----			
*** TOTAL ***			0.00	24,314.17			
820	COASTAL EQUIP RENTAL OF SW	Invoice: 145263	EQUIPMENT MAINTENANCE	PO#: 2311			
	Inv Date: 09.07.2021	Inv Amt:	265.07	Payment: 0	Name:		
	Due Date: 10.07.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.07.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	EQUIP MAINT FOR PARKS PER TRAV	1.00	265.07	265.07		001-572-44610 Vehicle & Equip	
			-----	-----			
*** TOTAL ***			265.07	265.07			
2260	FISHERMAN'S COVE MARINA	Invoice: 18112	FUEL FOR PARKS	PO#: 0			
	Inv Date: 09.09.2021	Inv Amt:	264.15	Payment: 0	Name:		
	Due Date: 10.09.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.09.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR PARKS	0.00	0.00	264.15		001-572-45210 Gas & Oil	
			-----	-----			
*** TOTAL ***			0.00	264.15			
2300	JIM STIDHAM & ASSOCIATES	Invoice: 20210537	SITE INSPECTION US 331 WWTP	PO#: 0			
	Inv Date: 09.09.2021	Inv Amt:	38,790.00	Payment: 0	Name:		
	Due Date: 10.09.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.09.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GEOTECHNICAL/ENGINEERING SITE	0.00	0.00	38,790.00		420-16490 Sewer Dept Infrastr	
			-----	-----			
*** TOTAL ***			0.00	38,790.00			
1819	DEWBERRY ENGINEERS INC	Invoice: 2012832	TEMP WWTF DESIGN & PERMITTING	PO#: 0			
	Inv Date: 09.03.2021	Inv Amt:	17,000.00	Payment: 0	Name:		



Batch: 16011 / Period: 09.15.2021 /Sorted By: Input Order

Vendor	Name						
	Due Date: 10.03.2021		Retain:	0.00	Amt Paid:	0.00	Addr:
	Disc Date: 09.03.2021		Discount:	0.00	Pd Date:		
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TEMPORARY WWTF DESIGN & PERMIT	0.00	0.00	17,000.00		420-16490 Sewer Dept Infrastr	
			-----	-----			
*** TOTAL ***			0.00	17,000.00			
1233	INDUSTRIAL CHEMICALS, INC.	Invoice: 498281		SUPPLIES FOR SEWER		PO#: 2313	
	Inv Date: 09.10.2021	Inv Amt:	2,823.26	Payment: 0	Name:		
	Due Date: 10.10.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 09.10.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	2,514.30	2,823.26		420-535-45200 Operating Suppl	
			-----	-----			
*** TOTAL ***			2,514.30	2,823.26			
1650	NWFL C STORES INC IV	Invoice: 08.31.21		FUEL CHARGES FOR AUGUST 2021		PO#: 0	
	Inv Date: 08.31.2021	Inv Amt:	529.32	Payment: 0	Name:		
	Due Date: 09.30.2021	Retain:	0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 08.31.2021	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NON-ETHANOL FUEL - ADMIN	0.00	0.00	151.08		001-510-45210 Gas & Oil	
2	NON-ETHANOL FUEL - WATER	0.00	0.00	378.24		410-533-45210 Gas & Oil	
			-----	-----			
*** TOTAL ***			0.00	529.32			
*** GRAND TOTALS ***			6,921.51	94,069.51	0.00	DISCOUNTS	

CITY OF FREEPORT  
Print Invoice Edit Report for Batch: 16011

Batch: 16011 / Period: 09.15.2021 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other	
001-10100	General Operating Cash	24,314.17	0.00	0.00	
001-20200	Accounts Payable	465.96	8,148.71-	0.00	
001-24100	Encumbrance Reserve	3,242.79	0.00	0.00	
001-24300	Encumbrances	0.00	3,242.79-	0.00	
001-34950	Charge for Utility Billing Svc	0.00	24,314.17-	0.00	
001-510-43130	Outside Labor & Services	2,675.00	0.00	0.00	
001-510-43130	Outside Labor & Services	0.00	0.00	2,675.00	ENC LIQ
001-510-44000	Travel Expense-Employees	0.00	465.96-	0.00	
001-510-44010	Travel Expense-Mayor & Council	25.56	0.00	0.00	
001-510-44100	Telephone Expense	1,088.65	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	529.00	0.00	0.00	
001-510-44920	Miscellaneous Exp	10.35	0.00	0.00	
001-510-45100	Office Supplies	399.32	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	153.48	ENC LIQ
001-510-45210	Gas & Oil	151.08	0.00	0.00	
001-510-45410	Membership Fees	24.48	0.00	0.00	
001-513-45100	FINANCE - OFFICE SUPPLIES	14.99	0.00	0.00	
001-515-44960	PLANNING - ADVERTISING	53.21	0.00	0.00	
001-515-44960	PLANNING - ADVERTISING	0.00	0.00	75.00	ENC LIQ
001-515-45100	PLANNING - OFFICE SUPPLIES	74.24	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	0.00	0.00	74.24	ENC LIQ
001-519-44200	BILLING - POSTAGE	1,264.00	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	42.10	0.00	0.00	
001-572-44100	Telephone Expense	640.01	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	265.07	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	0.00	0.00	265.07	ENC LIQ
001-572-44670	R&M - Casey Park	627.50	0.00	0.00	
001-572-45210	Gas & Oil	264.15	0.00	0.00	
FUND TOTALS		36,171.63	36,171.63-	3,242.79	
410-20200	Accounts Payable	0.00	13,781.07-	0.00	
410-24100	Encumbrance Reserve	30.33	0.00	0.00	
410-24300	Encumbrances	0.00	30.33-	0.00	
410-533-43400	Utility Billing Services	13,372.50	0.00	0.00	
410-533-45100	Office Supplies	30.33	0.00	0.00	
410-533-45100	Office Supplies	0.00	0.00	30.33	ENC LIQ
410-533-45210	Gas & Oil	378.24	0.00	0.00	
FUND TOTALS		13,811.40	13,811.40-	30.33	
412-20200	Accounts Payable	0.00	2,431.67-	0.00	
412-534-43400	Utility Billing Services	2,431.67	0.00	0.00	
FUND TOTALS		2,431.67	2,431.67-	0.00	
420-16490	Sewer Dept Infrastructure/Impr	55,790.00	0.00	0.00	
420-20200	Accounts Payable	0.00	70,174.02-	0.00	
420-24100	Encumbrance Reserve	3,648.39	0.00	0.00	
420-24300	Encumbrances	0.00	3,648.39-	0.00	
420-535-43400	Utility Billing Services	8,510.00	0.00	0.00	
420-535-44100	Telephone Expense	268.62	0.00	0.00	
420-535-44620	System Maint & Repairs	1,660.07	0.00	0.00	
420-535-45100	Office Supplies	127.91	0.00	0.00	
420-535-45100	Office Supplies	0.00	0.00	127.91	ENC LIQ
420-535-45200	Operating Supplies & Mat	3,717.62	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	3,413.70	ENC LIQ

Batch: 16011 / Period: 09.15.2021 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other	
420-535-45500	Training	99.80	0.00	0.00	
420-535-45500	Training	0.00	0.00	106.78	ENC LIQ
-----					
	FUND TOTALS	73,822.41	73,822.41-	3,648.39	
-----					
	GRAND TOTALS	126,237.11	126,237.11-	6,921.51	



**City of Freeport**

## **FIRST PUBLIC BUDGET HEARING**

### **Minutes**

**September 9, 2021, 5:05pm  
Freeport City Council Chambers**

Council Members present: Mayor Russ Barley, Councilman Tripp Hope, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Mark Martin. Councilwoman Elizabeth Haffner arrived after the vote.

Staff present: City Attorney Clayton Adkinson, Finance Officer Sara Bowers, City Manager Charlie Simmons, Interim City Clerk Samantha Graves.

#### **1. Meeting Called to Order**

The September 9, 2019 Freeport City Council Budget Hearing was called to order at 5:05p.m. by Mayor Russ Barley.

#### **2. First Public Hearing 2021-2022 Budget**

Mayor Barley turned the meeting over to City Attorney Clayton Adkinson.

Attorney Adkinson announced that this was the first Public Budget Hearing. Adkinson announced that the advertised proposed millage rate of 4.7302% is greater than the roll back rate of 4.2327 mills by 11.75%.

Adkinson announced the intended budget is \$ 24,820,980

Moved by Councilwoman Elizabeth Brannon  
Second by Councilman Eddie Farris

*To adopt the intended millage rate of 4.7302%*

A roll call vote was ordered, and the vote was as follows:

Councilman Martin: aye  
Councilman Farris: aye  
Councilwoman Brannon: aye  
Councilman Hope: aye

**Public Comment:**

Mr. David Hewins of Freeport asked the Council members if the intended millage rate is double the current rate. The Council informed him that it is not; the intended millage rate is the same as the current rate.

Mr. Hewins then asked if maintenance of the lift stations is included in the budget proposal; the Council members confirmed that lift station maintenance is included.

Moved by Councilman Eddie Farris  
Seconded by Councilman Tripp Hope

*To adopt the intended budget of \$24,820,980.*

A roll call vote was ordered, and the vote was as follows:

Councilman Martin: aye  
Councilman Farris: aye  
Councilwoman Brannon: aye  
Councilman Hope: aye

**Public Comment: None**

Moved by: Councilman Hope  
Seconded by: Councilwoman Brannon

*To schedule the Final Public Budget Hearing for September 20, 2021 at 5:05pm at Freeport City Hall.*

A roll call vote was ordered, and the vote was as follows:

Councilman Martin: aye

Councilman Farris: aye

Councilwoman Brannon: aye

Councilman Hope: aye

### **3. Adjournment**

Mayor Barley adjourned the meeting at 5:10pm.

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Mayor

ATTEST:

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City Clerk



## **City of Freeport**

### **SPECIAL COUNCIL MEETING MINUTES**

September 14, 2021, 8:00 AM  
Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Mark Martin, Councilwoman Elizabeth Haffner

Staff Members Present: City Manager Charlie Simmons, City Attorney Clay Adkinson, Planning Director Latilda Neel, Finance Officer Sara Bowers, Billing Manager Debbie Roberts, Water Supervisor Larry Tuggle, Sewer Supervisor Robert Fawcett, City Engineer Alex Rouchaleau, Interim Clerk Samantha Graves

#### **1. Meeting Called to Order**

The meeting was called to order at 8:00am by Mayor Russ Barley in the Council Chambers of Freeport City Hall.

#### **2. Capacity Fee and Rate Study Discussion**

City Engineer Alex Rouchaleau introduced himself and stated that this is the third meeting for the Sewer and Water Rate Study review. He explained that the Council had hired him to do a study of the Rates and Capacity Fees for the City utilities.

Engineer Rouchaleau then presented the results of the study. The study showed that while revenues are covering the expenses, they are not covering expenses, Capital Improvement Projects to benefit current customers, and depreciation. He then showed a slide of the current base rates vs. the proposed rates, explaining the current base rates include some usage while the proposed base rate would be a flat rate with any usage being additional.

Mr. Crawley asked if the current annual increase was for depreciation. City Finance Officer Sara Bowers explained that the annual increase was based on the Consumer Price index. She then pointed out that the increase in rates proposed would be brought into effect gradually over the next three years. After that time either a new rate study could be done or the Consumer Price Index would once again be the basis for the automatic annual increase.

David Crawley asked the Council how many current customers were on the system. Utility Billing Manager Debbie Roberts responded that there are approximately 7,000 customers. Mr. Crawley then asked how many of the customers were in Hammock Bay; there are approximately 2,000 in Hammock Bay.

Councilwoman Brannon said that it was hard to accurately compare the proposed rates with the rates shown of other utility companies in the surrounding area because some included usage in their base rates and some did not, and different usage amounts are included in the base rates of those that do include usage.

Another member of the public asked why North Bay is separated out in the current billing; The system in North Bay was permitted separately so the rates have traditionally been different. In the proposed rate schedule North Bay would be the same as Outside City Limits. Upon further questioning, the Council explained that the rate for Outside City limits was different for multiple reasons, including distance of lines which increases costs and also the fact that citizens outside city limits do not pay ad valorem taxes to the city.

Engineer Rouchaleau explained that the rates for commercial would be increasing more than residential because their usage is generally more stressing on the system than that of residential users. In the past the rates became cheaper as usage increased, but the City is required to have a conservation element. The new structure increases rates as usage increases.

Councilman Mark Martin said that the city's water and sewer system should be a for-profit enterprise and should support itself separate from ad valorem taxes.

Engineer Rouchaleau clarified that the Rate study and proposed rate changes were for existing customers and did not address the costs of new development.

The next part of the study focused on Capacity fees. Engineer Rouchaleau explained the difference between tap/impact fees and capacity fees. The Tap fee is the cost for installing a water meter. Impact fees are the fee for new growth, ensuring that new growth pays its share of the impact on the system. Capacity fees are charged for all new connections and represent the extra cost to connect and provide capacity for the new service. Attorney Adkinson explained the Capacity fee ordinance which was adopted in 2019 in place of the old Tap and Impact fee system. Capacity fees are only charged for new growth.

City Attorney Adkinson explained that Impact fees are severely restricted on how they can be used and for what geographical area. They have to be used for improvements in the same area in which they were collected. Capacity fees are much more flexible. During the "building boom" from 2004 - 2008 the City collected a lot of impact fees from developers for areas that never actually came on board the system. The City was unable to use those funds because they were for specific areas.

Engineer Rouchaleau added that the Capacity fee is a charge that the existing users will never see.

Capacity fees can be used for upgrades or maintenance. Attorney Adkinson said that Impact fees were good for the City when there was little or no growth, but with growth the shift to capacity fees is better. Also, in the past developers would pre-pay the fees; this would lock in the capacity for their development even though it was not actually being used for years. It would also be at a lower cost, so that when the developments were actually built the cost was much higher than what



had been contributed. For that reason the City no longer allows pre-payment; the Capacity fees are paid at the time the Development Order is issued.

Engineer Rouchaleau then showed the proposed rates for Sewer. Traditionally Sewer charged a base rate that did not include usage; usage tiers are now being added. After showing a summary of the proposed rates he asked for questions; there were none.

The presentation then moved on to Sewer Capacity fees. Engineer Rouchaleau explained that an ERU or ERC is the average usage of a single-family home. Usage for development other than single-family homes is calculated based on a structure detailed in the Land Development Code.

City Manager Simmons asked how Engineer Rouchaleau arrived at the proposed rate; Alex replied that he looked at future projections and calculated the cost. The current future improvements needed for Wastewater that need to be funded equal 44.5 million dollars. The projects include:

- 1.5 MGD Wastewater Treatment Plant upgrade: \$20 million
- 500,000 gallon upgrade: \$5 million
- Land acquisition for a new treatment plant to the north of the City: \$4.5 million
- Hwy 331 North Wastewater improvements (from Riverwalk to Owls Head): \$5 million
- Hwy 331 South Wastewater improvements: \$6 million
- CR 3280 septic to sewer conversion: \$5.5 million
- SR 20 East force main: \$3.5 million
- CR 83A West Wastewater improvements: \$1.1 million

He explained that these improvements were all needed in the next 5 years.

Engineer Rouchaleau then explained that the future improvements to the Water system would cost approximately \$13.1 million. These would include:

- Hwy 331 water main upgrade (from LaGrange Road to Owls Head): \$8.5 million
- CR 83A West water main improvement: \$2.4 million
- Joe Campbell Road water main improvement: \$500,000
- CR 3280 water main improvement: \$1 million
- Aultman Road: \$150,000
- Kylea Laird Road: \$600,000
- Land acquisition on SR 20 for a new well and storage tank: \$300,000

Jay Odom addressed the Council. He asked why they needed to raise the capacity fees to pay for a new plant, when the construction of the plant is already in process. Engineer Rouchaleau explained that the fees for construction came from a loan from the USDA that needed to be paid

back. Mr. Odom said he understood that, but the loan could be paid back over time. Mr. Odom felt that the estimates of cost were not accurate and did not reflect grant money that the City may be awarded for these projects.

Alex replied that it is impossible to know what grants the City may get; a new study could be done in three years and if grants have been received the capacity fees could be adjusted back down.

Mr. Odom then asked what happened to the money that was raised with the capacity fees instituted in 2019. City Manager Simmons responded that because fees were not increased at all from 2005-2019 there was a big jump in 2019 just to catch up.

Jay Odom pointed out that when a new development is built, the developer pays for and installs all of the water and sewer infrastructure for that development, then the City just has to connect it to their lines and install the meters. The developer then gives the system to the City. He stated that if this proposed increase happens, the City of Freeport will be the most expensive utility in the area for new developments.

City Engineer Rouchaleau pointed out that costs have gone up significantly in the recent past, and these improvements need to be made in the next 5 years. If the City cuts back on the increase in capacity fees it means that developers will not be able to develop here.

Matt Parker with JP Engineering asked how the ERC/ERU was calculated, and if it was actually the average use per household per month. Engineer Rouchaleau explained that he used the ERC/ERU set by the DEP. Mr. Parker inquired if the DEP number is accurate for this area, or if it could possibly be overstated; the developer may be paying for something that isn't being used. Engineer Rouchaleau explained that there are so many variables that have to be considered that it is difficult to get an accurate ERU. That is why he uses the DEP figure, as does Regional Utilities.

Mr. Parker then asked how many homes the new improvements will be able to accommodate, and if the cost could be spread over that number of homes to make the cost per connection lower. Alex answered that for this proposal he looked at it several ways; the number that would be permitted was highest, the number of units that have been submitted was lowest, so he went with a middle number. He then pointed out that the capacity for water is harder to calculate since it depends on many things, and is based on the pressure.

Attorney Adkinson reminded the Council that this meeting had overrun into the time scheduled for the Regular Council meeting. Mayor Barley stated that the discussion would be continued under Old Business in the Regular Council Meeting.

**3. Public Comments**

**4. Adjournment**

The meeting was adjourned by Mayor Barley at 9:16am.

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Mayor

ATTEST:

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Interim City Clerk



## **City of Freeport**

### **REGULAR COUNCIL MEETING MINUTES**

September 14, 2021, 9:00 AM  
Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Mark Martin, Councilwoman Elizabeth Haffner, Councilman Tripp Hope

Staff Members Present: City Manager Charlie Simmons, City Attorney Clay Adkinson, Planning Director Latilda Neel, Finance Officer Sara Bowers, Billing Manager Debbie Roberts, Parks Director Travis Digges, Water Supervisor Larry Tuggle, Sewer Supervisor Robert Fawcett, City Engineer Alex Rouchaleau, Interim City Clerk Samantha Graves

#### **1. Meeting Called to Order**

The meeting was called to order at 9:17am by Mayor Barley in the Council Chambers of Freeport City Hall.

#### **2. Invocation and Pledge of Allegiance**

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

#### **3. Recognition of Guests**

#### **4. Consent Agenda**

- a. Special Council Meeting Minutes - August 26, 2021
- b. City Council Meeting Minutes - August 26, 2021
- c. Bills

#### **5. Public Comment on Consent Agenda**

None.

**6. Approval of Consent Agenda**

*To approve the Consent Agenda as presented.*

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

**7. Consideration of Additions/Deletions to Agenda**

Finance Officer Sara Bowers asked to add two items under Finance:

1. A second development paid Water and Wastewater Capacity fees and needs to be added to item 1; and
2. She wishes to add a discussion about obtaining a second City credit card.

Attorney Adkinson said that a continuation of the discussion on the Water and Wastewater Rate and Capacity fee study should be added under Old Business.

**8. Approval of Agenda with Additions/Deletions**

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

*To approve the Agenda with the specified additions as presented.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

**9. Staff Reports**

- a. Water
- b. Sewer
- c. Parks
- d. City Manager
- e. City Clerk
- f. Finance

1. Water and Wastewater Capacity Fees

Finance Officer Sara Bowers told the Council that two developments had paid their capacity fees. She requested the Council authorize her to move the money from Operating to the Capacity Fee account in the amounts of \$108,354.54 for Water and \$171,675.00 for Sewer.

Moved by: Councilwoman Brannon  
Seconded by: Councilwoman Haffner

*To authorize Finance Officer Sara Bowers to move the money paid for Water and Wastewater capacity fees as requested.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

2. Check Signers

Finance Officer Bowers told the council members the City's accounts require two signatures on checks. There are currently two authorized check signers, so if one of them is unavailable to sign checks cannot be written. She requested authorization to add the City Manager position as a signer.

Moved by: Councilman Farris  
Seconded by: Councilwoman Haffner

*To add the City Manager position as an authorized signer on the checking accounts for the City.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

3. Additional City credit card

Finance Officer Bowers explained the city only has two credit cards, one for the Mayor and the other for all other employees to use. When the city manager travels for business, if he takes the card for travel expenses then no one at the city offices can use it for City business until it is returned. She is requesting authorization to get another card to insure there is a card available for authorized uses.

Moved by: Councilwoman Haffner

Seconded by: Councilwoman Brannon

*To authorize Finance Officer Bowers to obtain another credit card for authorized city use.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

g. Billing

h. Planning

i. Legal

1. Carr Annexation

Attorney Adkinson explained the city has not yet been able to reach all of the owners in the area in the southern portion that is creating an enclave. Mr. David Smith of Innerlight Engineering told the council members the Carr Foundation would like to move forward with the annexation of the northern portion; this part is approximately 2,009 acres.

Attorney Adkinson requested a motion from the Council authorizing him to prepare and advertise the Ordinance for the annexation of the parcels lying to the north of CR 3280. If the owners in the southern portion come onboard later and the Carrs wish to annex the southern portion, they will not have to pay a second annexation fee.

Moved by: Councilwoman Brannon

Seconded by: Councilman Farris

*To authorize Attorney Adkinson to prepare and advertise an Ordinance for annexation of the parcels lying to the north of CR 3280.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

2. Sewer Lien Policy

Attorney Adkinson explained he has researched the issue of the two properties that have been sold while owing money for City Utilities. He found two main issues:

1. If a property is sold before the lien is recorded, the City cannot place a lien against the property.
2. If a property is a rental property and the lien is for money owed by a renter, a lien cannot be placed against property they don't own.

He asked if the council members wish to pursue debt collection services against owners with no attachable property. Councilwoman Brannon said that only two properties had been sold while owing the City money. Those two owners owed the City for loans extended to them to install sewer. How do we pursue, and to what extent, the individuals we cannot place a lien against? Councilwoman Brannon pointed out the owners did not disclose they had municipal liens and the title company apparently failed to do a lien search.



The council members then discussed when utility account past-due amounts exceed the amount of the deposit. Attorney Adkinson advised the City should place a lien as soon as the debt exceeds the deposit amount. Councilwoman Haffner explained the cutoff currently is before the amount of the deposit is reached. Finance Officer Bowers asked how the lien searches were to be paid for; Attorney Adkinson explained that the fee Resolution will need to be added to add the cost of the lien to the individual's account.

Moved by: Councilwoman Brannon

Seconded by: Councilman Martin

*To authorize staff to reach out to the Title companies that were involved in the sales of the two properties that owe money to the City for sewer loans and request copies of the closing documents and lien searches.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

Moved by: Councilman Farris

Seconded by: Councilman Martin

*To set the Internal policy so when a utility account becomes delinquent in an amount exceeding the deposit, staff records a lien with the Clerk of Court.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

j. Engineering

1. Preliminary Engineering Report Proposal - WWTF Capacity Upgrade

City Engineer Alex Rouchaleau explained this proposal is for a report to meet the USDA's requirements for additional grant funding for the 1.5-2 MGD upgrade to the Wastewater Treatment Plant. City Manager Simmons asked Alex what would be next if the grant is approved; Alex said creating a design would be next. This proposal is just for the report to get funding.

City Manager Simmons requested the Council table this so he could have more time to review it with Engineer Rouchaleau. The council agreed.

Moved by: Councilwoman Haffner

Seconded by: Councilman Farris

*To table the Preliminary Engineering Report Proposal for the WWTP Capacity Upgrade until the Regular Council Meeting scheduled for September 23, 2021.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

2. WWTF Capacity Re-rate Proposal

Engineer Rouchaleau explained the purpose of this is the re-permitting of the plant. This report needs to be provided to the USDA to prove we can increase capacity of RIB's 1-3 to .7 MGD. City Manager Simmons recommended approval of this.

Moved by: Councilman Farris

Seconded by: Councilman Martin

*To accept the WWTF Capacity Re-rate proposal provided by Dewberry Engineering.*

A roll call vote was ordered and the vote was as follows:

Councilman Farris: aye

Councilman Hope: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Haffner: aye

Carried

## **10. Old Business**

- a. Continuation of discussion of Wastewater and Water Rate and Capacity fee study from Special Council Meeting

The council members continued the discussion from the Special Council meeting.

Councilwoman Haffner voice concern about the sharp increase in the water capacity fees. She said she was particularly concerned with the impact on a person building a single-family home. She is okay with the proposed change in monthly rates, but fears that such a large increase in capacity fees will be detrimental. Perhaps the City needs to re-evaluate the "wish list" and pursue a smaller increase.

Finance Officer Bowers said that Water has no reserves for these improvements. Councilman Martin reiterated there were no changes in rates for 15 years. He said if someone pays a fee today but doesn't build for 15 years, the City will once again be spending more than it charged for the install. He asked if there could be a time limit from the time fees are paid until connection. Engineer Rouchaleau said that issue has already been taken care of since fees cannot be paid in advance.

David Crawley complained that the sewer fees don't include a grinder pump. The cost to an owner for the grinder pump and a plumber to install it is over \$4000.

Engineer Rouchaleau clarified the city installed grinder pumps in the past, but lost money in providing this service. Now the city does not install grinder pumps.

Councilman Farris said he had an issue with such a large increase, he doesn't want the city to hurt anyone. He would like to see some way to help those outside the city limits to connect to the system and get off of septic tanks.

Engineer Rouchaleau suggested to assist single customers perhaps the city could establish criteria to offer discounts for single customer single-family homes and incentives for septic-to-sewer transitions.

Councilwoman Haffner voiced her concern that such a large increase in capacity fees might cause some developers to choose not to develop in the city.

Engineer Rouchaleau pointed out that one reason all the projects have to be bid out is that the city does not have the staff nor the equipment to do the work in-house. In-house projects would be less expensive.

Councilwoman Brannon thanked City Engineer Rouchaleau for the rate study and all of the information. She said she is trying to go through all of the historical documents she has and determine how the city arrived at this point. When the City enacted the Capacity Fee Ordinance in 2019 the council hoped that would be sufficient. She suggested the city might need to review the "Wish List" and determine which project are necessities and which ones are just desires.

Alex reiterated that he prefers to stick with the DEP number for ERU's, but if the city chooses to direct him to determine what the city's actual numbers are the process would be very involved and would lock us into using that number for other things. He added that he is not looking for a motion today.

Jay Odom told the council members he agrees there need to be incentives for individuals transitioning from septic tanks to sewer. Mr. Odom added that we have seen materials jump up in price, but the pricing will level out. The city needs to look at the big picture and long-term ramifications.

Engineer Rouchaleau said the proposed rates for water were increased so steeply because prior to 2019 fees were based on connection cost, not cost of capacity. When the Capacity Fee Ordinance was enacted in 2019 the rates used were already two years behind. At that time the main focus was on sewer.

Attorney Adkinson reiterated capacity fees were first instituted in 2019 and have never been increased.

Councilman Martin said again the utilities need to be run as a profit and loss entity.

City Manager Simmons told the council members rate studies are currently scheduled to be performed every three years. It might be necessary to change the schedule to perform them annually.

Matt Parker told the council members he is currently working on a development submittal for a project that consists of 1,500 single-family homes. Based on the rates proposed the capacity fee cost would be approximately \$15 million. He asked if there is a time frame when the new rates are likely to be adopted. He said that if the developer pays the fees at the time of the issuance of the Development Order, the fees will not be recouped until the homes are built. Is it possible the city might consider charging half to the developer and half to the builder instead?

Councilman Martin pointed out there is another side to that; if the developer pays \$15 million at the time of the Development Order, but the cost to the city is actually \$20 million at the time of build-out then the city once again loses money.

Attorney Adkinson said this is an ongoing question. Yes, developers carry the cost for a while, but capacity is booked in our plant at the moment the fees are paid; the city will already be laying lines and putting in improvements if the developer then goes out of business. In the past everyone wanted to pay at the time the building permit application was submitted. The city made infrastructure improvements in advance, and then some of the developers went out of business. That is how we arrived at this situation today.

Planning Director Latilda Neel said the time for the Development Order approval process was currently 3 - 6 months. If it were a benefit to the city, the city could choose to negotiate payments of the capacity fees over time.

Councilwoman Haffner said she would like some more information and discussion. She requested the opportunity to discuss it further at the next meeting. She would like more information on the projects and cost calculations as well as more detail on the calculations used to arrive at the proposed rates. Councilman Hope agreed.

**11. New Business**

- a. Mayor Russ Barley

Mayor Barley reminded the council members that he will be travelling to accept the City of the Year award. He will have the Award for the next meeting.

- b. Councilwoman Brannon
- c. Councilman Farris
- d. Councilman Hope
- e. Councilwoman Haffner
- f. Councilman Martin

**12. Public Comment**

None.

**13. Adjournment**

Mayor Barley motioned to adjourn. The meeting adjourned at 10:33am.

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Mayor

ATTEST:

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Interim City Clerk

FISCAL YEAR 2020-2021  
As of August 31, 2021

	<u>Budget</u>	<u>YTD Amount</u>	<u>% OF YTD Budget</u>
GENERAL FUND REV	\$ 8,976,370.00	\$ 6,607,134.19	
Less: Beginning Fund Balance	\$ (3,839,460.00)		
Total GENERAL FUND REV	\$ 5,136,910.00	\$ 6,607,134.19	128.62%
WATER FUND REV	\$ 3,519,610.00	\$ 2,390,047.65	
Less: Beginning Fund Balance	\$ (1,305,060.00)		
Less: IMPACT FEES		\$ -	
Total WATER REV	\$ 2,214,550.00	\$ 2,390,047.65	107.92%
NB WATER FUND REV	\$ 709,700.00	\$ 264,616.99	
Less: Beginning Fund Balance	\$ (406,000.00)		
Less: IMPACT FEES		\$ -	
Total NB REV	\$ 303,700.00	\$ 264,616.99	87.13%
SEWER FUND REV	\$ 3,466,670.00	\$ 3,949,521.44	
Less: Beginning Fund Balance	\$ (732,900.00)		
Less: IMPACT FEES & 75% CAPACITY FEES		\$ (995,008.02)	
Total SEWER REV	\$ 2,733,770.00	\$ 2,954,513.42	108.07%
Total Rev Before Beg Fund Bal	\$ 10,388,930.00		
Total Rev Before Capacity Fees		\$ 12,216,312.25	
Total BEGINNING FUND BALANCE	\$ 6,283,420.00		
Total IMPACT FEES & 75% CAPACITY FEES		\$ 995,008.02	
TOTAL REV	\$ 16,672,350.00	\$ 13,211,320.27	
GENERAL FUND EXP	\$ 8,976,370.00		
Encumbrance Carryover	\$ 105,584.07		
Less: Ending Fund Balance	\$ (3,839,460.00)		
Total GENERAL FUND EXP	\$ 5,242,494.07	\$ 4,481,876.32	85.49%
WATER FUND EXP	\$ 3,519,610.00		
Encumbrance Carryover	\$ 168,947.98		
Less: Ending Fund Balance	\$ (986,660.00)		
Total WATER FUND EXP	\$ 2,701,897.98	\$ 2,131,367.60	78.88%
NB WATER FUND EXP	\$ 709,700.00		
Encumbrance Carryover	\$ -		
Less: Ending Fund Balance	\$ (332,760.00)		
Total NB WATER FUND EXP	\$ 376,940.00	\$ 238,434.91	63.26%
SEWER FUND EXP	\$ 3,466,670.00		
Encumbrance Carryover	\$ 28,845.97		
Less: Ending Fund Balance	\$ (697,200.00)		
Total SEWER FUND EXP	\$ 2,798,315.97	\$ 1,977,993.28	70.69%
Total Exp Before End Fund Bal	\$ 11,119,648.02		
Less Encumbrance Carryover	\$ (303,378.02)		
Total ENDING FUND BALANCE	\$ 5,856,080.00		
GRAND TOTAL EXP	\$ 16,672,350.00	\$ 8,829,672.11	

BEFORE TRANSFERS FROM GENERAL FUND:

GENERAL FUND INCOME (LOSS)	\$ 2,947,407.87
WATER/NB FUND INCOME (LOSS)	\$ (13,917.87)
SEWER FUND INCOME (LOSS)	\$ 453,150.14
GRAND TOTAL INCOME (LOSS)	\$ 3,386,640.14



REVENUE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET	
001-31110	AD VALOREM TAXES	2,009,400	0.00	2,009,400.00	2,058,628.36	0.00	49,228.36-	1.02	
001-31241	LOCAL OPTION GAS TAX	9,570	0.00	9,570.00	9,610.03	814.08	40.03-	1.00	
001-31260	ONE CENT INFRASTRUCTURE	1,123,680	0.00	1,123,680.00	1,835,515.24	300,581.08	711,835.24-	1.63	
001-31500	Local Communications Tax	29,160	0.00	29,160.00	29,877.39	2,989.66	717.39-	1.02	
001-32310	Franchise Fee-Electric	154,000	0.00	154,000.00	140,637.63	15,883.25	13,362.37	0.91	
001-32370	Franchise Fee-Garbage	2,800	0.00	2,800.00	4,568.43	0.00	1,768.43-	1.63	
001-32520	Planning & Zoning Fees	66,300	0.00	66,300.00	119,291.49	4,756.65	52,991.49-	1.80	
001-32900	Review Fees	59,600	0.00	59,600.00	86,040.00	10,660.00	26,440.00-	1.44	
001-33472	GRANT - FRDAP (NATURE WALK TRA	50,000	0.00	50,000.00	0.00	0.00	50,000.00	0.00	
001-33480	GRANT - FDOT	0	0.00	0.00	4,878.36	0.00	4,878.36-	0.00	
001-33512	State Revenue Sharing	157,170	0.00	157,170.00	217,962.64	65,104.34	60,792.64-	1.39	
001-33514	Mobile Home License	1,300	0.00	1,300.00	1,331.73	41.00	31.73-	1.02	
001-33515	Beverage License	2,500	0.00	2,500.00	3,677.22	1,048.80	1,177.22-	1.47	
001-33518	Half Cent Sales Tax	560,560	0.00	560,560.00	951,908.48	147,217.22	391,348.48-	1.70	
001-33549	DOT Contract	5,400	0.00	5,400.00	5,401.80	0.00	1.80-	1.00	
001-34190	Qualifying Fees	1,300	0.00	1,300.00	1,146.51	0.00	153.49	0.88	
001-34338	Return Check Fee	100	0.00	100.00	0.00	0.00	100.00	0.00	
001-34720	P & R Usage Fees	10,000	0.00	10,000.00	2,010.00	320.00	7,990.00	0.20	
001-34722	SPORTS COMPLEX-HAMMOCK BAY FEE	67,000	0.00	67,000.00	70,740.00	6,880.00	3,740.00-	1.06	
001-34725	Pool concession fees	11,700	0.00	11,700.00	17,326.09	2,138.69	5,626.09-	1.48	
001-34910	Notary Services	100	0.00	100.00	0.00	0.00	100.00	0.00	
001-34950	Charge for Utility Billing Svc	291,770	0.00	291,770.00	267,455.87	24,314.17	24,314.13	0.92	
001-35150	Court Fines	1,900	0.00	1,900.00	3,332.78	365.49	1,432.78-	1.75	
001-36000	Miscellaneous	14,000	0.00	14,000.00	47,713.79	5,794.79	33,713.79-	3.41	
001-36100	Interest Income	12,000	0.00	12,000.00	932.62	261.91-	11,067.38	0.08	
001-36200	City Property Lease	22,800	0.00	22,800.00	20,900.00	1,900.00	1,900.00	0.92	
001-36210	Meeting Room Rental	5,500	0.00	5,500.00	2,621.80	396.60	2,878.20	0.48	
001-36600	Festival - Sponsorship & Incom	15,000	0.00	15,000.00	400.00	400.00	14,600.00	0.03	
001-36991	Discretionary tax refund	452,300	38,000.00	490,300.00	702,167.93	0.00	211,867.93-	1.43	
001-36999	Insurance Proceeds	0	0.00	0.00	1,058.00	0.00	1,058.00-	0.00	
001-39284	BEGINNING RESERVES	3,839,460	0.00	3,839,460.00	0.00	0.00	3,839,460.00	0.00	
=====									
	TOTAL GENERAL FUND REVENUE	8,976,370	38,000.00	9,014,370.00	6,607,134.19	591,343.91	2,407,235.81	0.73	
=====									
410-34330	Sales	1,528,500	0.00	1,528,500.00	1,488,946.15	148,009.41	39,553.85	0.97	
410-34331	Connection Fees	30,000	0.00	30,000.00	74,000.00	6,000.00	44,000.00-	2.47	
410-34332	Reconnect Fees	30,000	0.00	30,000.00	28,925.00	2,600.00	1,075.00	0.96	
410-34333	Capacity Fees	260,000	0.00	260,000.00	423,099.37	52,739.25-	163,099.37-	1.63	

REVENUE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
410-34334	Late Charges & Penalties	40,000	0.00	40,000.00	32,987.50	4,800.00	7,012.50	0.82
410-34335	Material Sales	20,000	0.00	20,000.00	37,101.49	1,821.96	17,101.49-	1.86
410-34338	Return Check Fees	1,800	0.00	1,800.00	2,025.00	290.00	225.00-	1.13
410-34900	Services provided to NB	33,470	0.00	33,470.00	0.00	0.00	33,470.00	0.00
410-36000	Miscellaneous	5,000	0.00	5,000.00	3,692.73	3,020.26	1,307.27	0.74
410-36100	Interest Income	5,000	0.00	5,000.00	490.41	42.34-	4,509.59	0.10
410-38100	Received from General	260,780	38,000.00	298,780.00	298,780.00	0.00	0.00	1.00
410-39284	BEGINNING RESERVES	1,305,060	0.00	1,305,060.00	0.00	0.00	1,305,060.00	0.00
=====								
	TOTAL WATER REVENUE	3,519,610	38,000.00	3,557,610.00	2,390,047.65	113,760.04	1,167,562.35	0.67
=====								
412-34330	Sales	258,000	0.00	258,000.00	224,338.76	22,539.87	33,661.24	0.87
412-34332	Reconnect Fees	4,000	0.00	4,000.00	3,900.00	225.00	100.00	0.98
412-34333	Capacity Fees	20,000	0.00	20,000.00	25,983.07	1,367.53	5,983.07-	1.30
412-34334	Late Charges & Penalties	15,000	0.00	15,000.00	9,935.00	1,170.00	5,065.00	0.66
412-34335	Material Sales	500	0.00	500.00	120.00	0.00	380.00	0.24
412-34338	Return Check Fees	200	0.00	200.00	240.00	50.00	40.00-	1.20
412-36000	Miscellaneous	0	0.00	0.00	39.41	0.00	39.41-	0.00
412-36100	Interest Income	6,000	0.00	6,000.00	60.75	72.91-	5,939.25	0.01
412-39284	BEGINNING RESERVES	406,000	0.00	406,000.00	0.00	0.00	406,000.00	0.00
=====								
	TOTAL NORTH BAY REVENUE	709,700	0.00	709,700.00	264,616.99	25,279.49	445,083.01	0.37
=====								
420-34350	Sales	173,700	0.00	173,700.00	1,848,791.44	182,322.13	1,675,091.44-	10.64
420-34351	Connection Fees	0	0.00	0.00	187,037.27	21,979.18	187,037.27-	0.00
420-34353	Sewer Capacity Fees	370,400	0.00	370,400.00	1,326,677.36	39,870.47	956,277.36-	3.58
420-34354	Late Charges & Penalties	40,000	0.00	40,000.00	28,847.50	80.00	11,152.50	0.72
420-34355	Material Sales	15,000	0.00	15,000.00	28,852.00	2,686.20	13,852.00-	1.92
420-36000	Miscellaneous	0	0.00	0.00	3,658.05	3,112.13	3,658.05-	0.00
420-36100	Interest Income	48,000	0.00	48,000.00	2,287.82	2,033.81-	45,712.18	0.05
420-38100	Received from General	523,370	0.00	523,370.00	523,370.00	0.00	0.00	1.00
420-39284	BEGINNING RESERVES	732,900	0.00	732,900.00	0.00	0.00	732,900.00	0.00
=====								
	TOTAL SEWER FUND REVENUE	1,903,370	0.00	1,903,370.00	3,949,521.44	248,016.30	2,046,151.44-	2.07
=====								
	GRAND TOTAL REVENUE	15,109,050	76,000.00	15,185,050.00	13,211,320.27	978,399.74	1,973,729.73	0.87

EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
	FUND 001 GENERAL FUND							
	DEPT 510 ADMINISTRATION							
001-510-41100	Salaries - Elected Officials	81,480.00	75,209.06	6,267.44	0.00	6,270.94	0.92	
001-510-41120	Salaries - Admin	100,000.00	53,892.32	7,692.32	0.00	46,107.68	0.54	
001-510-41200	Salary - Staff	33,430.00	30,790.41	2,571.21	0.00	2,639.59	0.92	
001-510-41220	Salary - Maintenance	73,740.00	45,301.74	2,955.20	0.00	28,438.26	0.61	
001-510-41230	Salary - Clerk	38,570.00	34,539.71	4,443.71	0.00	4,030.29	0.90	
001-510-41250	Salary - Part Time	25,550.00	13,964.80	1,190.40	0.00	11,585.20	0.55	
001-510-41400	Overtime	200.00	427.19	0.00	0.00	227.19-	2.14	
001-510-42100	City Share FICA & Medcr	27,000.00	18,589.92	1,845.89	0.00	8,410.08	0.69	
001-510-42200	Retirement Contribution	58,650.00	40,739.88	4,368.21	0.00	17,910.12	0.69	
001-510-42300	City Share Health Ins	63,790.00	42,978.52	3,804.94	0.00	20,811.48	0.67	
001-510-42400	Worker s Compensation	5,400.00	5,400.08	0.00	0.00	0.08-	1.00	
001-510-42600	Uniform Expenses	550.00	741.08	89.75	107.77	191.08-	1.35	
001-510-42610	Employee Screening expense	150.00	0.00	0.00	0.00	150.00	0.00	
001-510-43010	Bank Charges	150.00	64.95	0.00	0.00	85.05	0.43	
001-510-43100	Legal Services	84,000.00	16,743.75	0.00	0.00	67,256.25	0.20	
001-510-43130	Outside Labor & Services	120,000.00	113,582.34	9,231.37	2,675.00	6,417.66	0.95	
001-510-43140	Engineering Services	10,000.00	3,275.00	0.00	0.00	6,725.00	0.33	
001-510-43300	Election Expense	4,800.00	644.56	0.00	0.00	4,155.44	0.13	
001-510-44000	Travel Expense-Employees	15,000.00	2,013.97	978.82	0.00	12,986.03	0.13	
001-510-44010	Travel Expense-Mayor & Council	15,000.00	5,004.79	4,364.88	0.00	9,995.21	0.33	
001-510-44100	Telephone Expense	21,000.00	19,224.62	1,654.95	0.00	1,775.38	0.92	
001-510-44200	Postage	1,700.00	32.66	0.00	0.00	1,667.34	0.02	
001-510-44300	Utilities	13,000.00	13,037.11	1,481.03	0.00	37.11-	1.00	
001-510-44400	Equipment Lease	7,700.00	6,544.01	185.64	0.00	1,155.99	0.85	
001-510-44500	Liability Insurance	8,970.00	8,970.00	0.00	0.00	0.00	1.00	
001-510-44510	Vehicle Insurance	390.00	0.00	0.00	0.00	390.00	0.00	
001-510-44560	Property Insurance	12,390.00	12,390.00	0.00	0.00	0.00	1.00	
001-510-44600	Bldg Maint & Furniture	15,100.00	13,795.59	249.69	5,041.55	1,304.41	0.91	
001-510-44605	Old City Hall	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
001-510-44610	Vehicle & Equip Maint	3,000.00	1,472.99	0.00	0.00	1,527.01	0.49	
001-510-44630	Heritage Museum Center	3,000.00	272.00	0.00	0.00	2,728.00	0.09	
001-510-44640	Blount House Operations	3,000.00	1,647.40	0.00	877.99	1,352.60	0.55	
001-510-44690	Grounds Maintenance	5,000.00	2,336.24	0.00	232.62	2,663.76	0.47	
001-510-44920	Miscellaneous Exp	3,000.00	6,017.70	159.60	0.00	3,017.70-	2.01	
001-510-44930	Festival/Event Expense	21,000.00	11,679.64	5,692.45	0.00	9,320.36	0.56	
001-510-44950	Advertising City Logo	700.00	0.00	0.00	0.00	700.00	0.00	
001-510-44960	Legal Advertising	6,000.00	649.36	0.00	0.00	5,350.64	0.11	

EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
001-510-45100	Office Supplies	26,000.00	27,195.93	490.21	355.93	1,195.93-	1.05	
001-510-45210	Gas & Oil	3,100.00	1,417.89	0.00	0.00	1,682.11	0.46	
001-510-45410	Membership Fees	7,000.00	8,537.16	124.32	0.00	1,537.16-	1.22	
001-510-45500	Training	2,000.00	479.00	0.00	0.00	1,521.00	0.24	
001-510-46400	Equipment Minor<\$10,000	3,000.00	2,350.00	0.00	0.00	650.00	0.78	
001-510-46410	Equipment Major>\$10,000	31,000.00	32,000.00	0.00	0.00	1,000.00-	1.03	
001-510-47165	Debt Service - Principal	17,280.00	0.00	0.00	0.00	17,280.00	0.00	
001-510-47250	Interest Expense	34,200.00	0.00	0.00	0.00	34,200.00	0.00	
001-510-48000	Donations	2,000.00	500.00	350.00	0.00	1,500.00	0.25	
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	TOTAL DEPT 510 ADMINISTRATION	1,010,990.00	674,453.37	60,192.03	9,290.86	336,536.63	0.66	
 DEPT 513 FINANCE								
001-513-41120	FINANCE - SALARIES	93,780.00	86,340.88	7,213.68	0.00	7,439.12	0.92	
001-513-42100	FINANCE - CITY SHARE SS	7,170.00	6,566.53	548.63	0.00	603.47	0.92	
001-513-42200	FINANCE - RETIREMENT CONTRIBUT	18,990.00	13,589.09	1,013.71	0.00	5,400.91	0.72	
001-513-42300	FINANCE - EMPLOYEE INS.	18,380.00	16,841.22	1,531.02	0.00	1,538.78	0.92	
001-513-42400	FINANCE - WORKERS COMPENSATION	130.00	130.00	0.00	0.00	0.00	1.00	
001-513-42610	FINANCE - EMPLOYEE SCREENING	150.00	0.00	0.00	0.00	150.00	0.00	
001-513-43130	FINANCE - OUTSIDE LABOR & SVC	8,100.00	8,100.00	2,100.00	0.00	0.00	1.00	
001-513-43200	FINANCE - AUDITING SERVICES	46,500.00	39,250.00	4,000.00	0.00	7,250.00	0.84	
001-513-44000	FINANCE - TRAVEL EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-513-44200	FINANCE - POSTAGE	1,000.00	780.00	0.00	0.00	220.00	0.78	
001-513-44500	FINANCE - LIABILITY INS.	4,480.00	4,480.00	0.00	0.00	0.00	1.00	
001-513-44610	FINANCE - EQUIPMENT MAINT.	500.00	0.00	0.00	0.00	500.00	0.00	
001-513-44920	FINANCE - MISCELLANEOUS	500.00	190.00	49.90	0.00	310.00	0.38	
001-513-45100	FINANCE - OFFICE SUPPLIES	5,000.00	3,504.13	1,356.60	25.00	1,495.87	0.70	
001-513-45410	FINANCE - MEMBERSHIP FEES	500.00	0.00	0.00	0.00	500.00	0.00	
001-513-45500	FINANCE - TRAINING	1,000.00	199.00	0.00	0.00	801.00	0.20	
001-513-46400	FINANCE - EQU. MINOR<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
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	TOTAL DEPT 513 FINANCE	210,180.00	179,970.85	17,813.54	25.00	30,209.15	0.85	
 DEPT 515 PLANNING								
001-515-41120	PLANNING - SALARIES	173,390.00	135,598.50	9,490.70	0.00	37,791.50	0.78	
001-515-42100	PLANNING - CITY SHARE SS	13,260.00	10,325.65	723.27	0.00	2,934.35	0.78	
001-515-42200	PLANNING - RETIREMENT CONTRIBU	28,590.00	24,179.58	1,586.66	0.00	4,410.42	0.85	
001-515-42300	PLANNING - EMPLOYEE INS.	36,760.00	26,772.69	2,296.53	0.00	9,987.31	0.73	
001-515-42400	PLANNING - WORKERS COMPENSATIO	240.00	239.08	0.00	0.00	0.92	1.00	

EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
001-515-42600	PLANNING - UNIFORM EXPENSE	400.00	521.03	0.00	0.00	121.03-	1.30	
001-515-42610	PLANNING - EMPLOYEE SCREENING	150.00	72.50	0.00	0.00	77.50	0.48	
001-515-43130	PLANNING - OUTSIDE LABOR & SVC	2,300.00	2,190.90	90.45	149.55	109.10	0.95	
001-515-43160	PLANNING - REVIEW FEES	59,600.00	44,075.00	570.00	0.00	15,525.00	0.74	
001-515-44000	PLANNING - TRAVEL EXPENSE	3,000.00	1,540.68	445.00	1,067.75	1,459.32	0.51	
001-515-44100	Planning - Telephone	2,000.00	2,158.91	151.92	0.00	158.91-	1.08	
001-515-44200	PLANNING - POSTAGE	1,000.00	1,820.00	0.00	0.00	820.00-	1.82	
001-515-44300	Planning - Utilities	4,000.00	3,450.86	351.65	0.00	549.14	0.86	
001-515-44400	PLANNING - EQU. LEASE	1,500.00	1,021.02	92.82	0.00	478.98	0.68	
001-515-44500	PLANNING - LIABILITY INS.	4,480.00	4,480.00	0.00	0.00	0.00	1.00	
001-515-44560	Planning - Property Ins.	1,340.00	1,339.16	0.00	0.00	0.84	1.00	
001-515-44600	Planning - Bldg Maint. & Furni	10,000.00	5,976.22	343.00	990.02	4,023.78	0.60	
001-515-44610	PLANNING - EQUIPMENT MAINT.	200.00	100.00	0.00	100.00	100.00	0.50	
001-515-44920	PLANNING - MISCELLANEOUS	300.00	0.00	0.00	0.00	300.00	0.00	
001-515-44960	PLANNING - ADVERTISING	2,500.00	3,366.75	346.50	75.00	866.75-	1.35	
001-515-45100	PLANNING - OFFICE SUPPLIES	7,000.00	8,446.55	199.04	224.90	1,446.55-	1.21	
001-515-45410	PLANNING - MEMBERSHIP FEES	2,000.00	600.00	0.00	0.00	1,400.00	0.30	
001-515-45500	PLANNING - TRAINING	2,000.00	1,222.00	97.00	1,000.00	778.00	0.61	
001-515-46400	PLANNING - EQU MINOR<\$10,000	13,050.00	12,225.00	0.00	0.00	825.00	0.94	
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	TOTAL DEPT 515 PLANNING	369,060.00	291,722.08	16,784.54	3,607.22	77,337.92	0.79	
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	DEPT 519 UTILITY BILLING							
001-519-41120	BILLING - SALARIES	159,560.00	103,090.08	7,642.61	0.00	56,469.92	0.65	
001-519-41400	BILLING - OVERTIME	300.00	69.32	0.00	0.00	230.68	0.23	
001-519-42100	BILLING - CITY SHARE SS	12,230.00	7,409.50	581.87	0.00	4,820.50	0.61	
001-519-42200	BILLING - RETIREMENT CONTRIBUT	24,030.00	17,899.50	1,297.59	0.00	6,130.50	0.74	
001-519-42300	BILLING - EMPLOYEE INS.	45,950.00	24,892.65	1,531.73	0.00	21,057.35	0.54	
001-519-42400	BILLING - WORKERS COMPENSATION	230.00	225.48	0.00	0.00	4.52	0.98	
001-519-42610	BILLING - EMPLOYEE SCREENING	500.00	213.00	34.00	0.00	287.00	0.43	
001-519-43130	BILLING - OUTSIDE LABOR & SVC	9,700.00	5,503.07	2,204.09	0.00	4,196.93	0.57	
001-519-44000	BILLING - TRAVEL EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-519-44100	BILLING - TELEPHONE	650.00	2,382.04	280.94	0.00	1,732.04-	3.66	
001-519-44200	BILLING - POSTAGE	35,000.00	29,786.72	2,841.25	0.00	5,213.28	0.85	
001-519-44400	BILLING - EQU. LEASE	3,000.00	2,643.45	92.82	0.00	356.55	0.88	
001-519-44500	BILLING - LIABILITY INS.	4,480.00	4,480.00	0.00	0.00	0.00	1.00	
001-519-44610	BILLING - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-519-44920	BILLING - MISCELLANEOUS	500.00	173.00	138.00	0.00	327.00	0.35	
001-519-45100	BILLING - OFFICE SUPPLIES	5,000.00	5,423.52	472.19	4.38	423.52-	1.08	

EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
001-519-45500	BILLING - TRAINING	1,000.00	194.02	0.00	0.00	805.98	0.19	
001-519-46400	BILLING - EQU. MINOR<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
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	TOTAL DEPT 519 UTILITY BILLING	307,130.00	204,385.35	17,117.09	4.38	102,744.65	0.66	
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	DEPT 541 STREETS							
001-541-43130	Outside Labor & Services	103,900.00	94,233.12	10,685.75	0.00	9,666.88	0.91	
001-541-44300	Utilities	36,000.00	29,625.52	3,013.06	0.00	6,374.48	0.82	
001-541-44500	Liability Insurance	4,480.00	4,480.00	0.00	0.00	0.00	1.00	
001-541-44510	Vehicle Insurance	280.00	278.80	0.00	0.00	1.20	1.00	
001-541-44610	Vehicle & Equip Maint	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
001-541-44680	R&M City Roads	100,000.00	37,076.28	0.00	0.00	62,923.72	0.37	
001-541-44690	GROUND MAINTENANCE	5,000.00	16.95	0.00	0.00	4,983.05	0.00	
001-541-44940	Grant Match	15,000.00	0.00	0.00	0.00	15,000.00	0.00	
001-541-44960	FDOT Beautification Grant	669.50	3,329.05	0.00	0.00	2,659.55-	4.97	
001-541-45200	Operating Supplies & Mat	12,000.00	3,671.32	0.00	0.00	8,328.68	0.31	
001-541-45210	Gas & Oil	2,500.00	52.65	0.00	0.00	2,447.35	0.02	
001-541-45300	ROAD MATERIAL & SUPPLIES	392,130.00	68,804.73	0.00	0.00	323,325.27	0.18	
001-541-46400	Equipment Minor<\$10,000	37,435.34	24,935.34	0.00	0.00	12,500.00	0.67	
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	TOTAL DEPT 541 STREETS	712,394.84	266,503.76	13,698.81	0.00	445,891.08	0.37	
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	DEPT 571 LIBRARY							
001-571-43000	Operating Expense	500.00	0.00	0.00	0.00	500.00	0.00	
001-571-44300	Utilities	600.00	471.23	45.92	0.00	128.77	0.79	
001-571-44600	Bldg Maint & Furniture	2,000.00	754.98	0.00	427.46	1,245.02	0.38	
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	TOTAL DEPT 571 LIBRARY	3,100.00	1,226.21	45.92	427.46	1,873.79	0.39	
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	DEPT 572 PARKS & RECREATION							
001-572-41200	Salary - Staff	95,300.00	74,453.61	6,627.28	0.00	20,846.39	0.78	
001-572-41250	Salary - Part Time	30,000.00	24,592.50	8,932.25	0.00	5,407.50	0.82	
001-572-41400	Parks Overtime	3,150.00	560.08	55.77	0.00	2,589.92	0.18	
001-572-42100	City Share FICA & Medcr	9,820.00	7,586.52	1,191.78	0.00	2,233.48	0.77	
001-572-42200	Retirement Contribution	16,790.00	14,078.16	1,060.00	0.00	2,711.84	0.84	
001-572-42300	City Share Health Ins	27,570.00	11,713.20	1,553.97	0.00	15,856.80	0.42	
001-572-42400	Worker s Compensation	4,200.00	4,199.40	0.00	0.00	0.60	1.00	
001-572-42600	Uniform Expenses	2,000.00	1,953.33	0.00	305.76	46.67	0.98	
001-572-42610	Employee Screening expense	750.00	614.00	0.00	0.00	136.00	0.82	

EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
001-572-43105	Professional Services	10,000.00	0.00	0.00	0.00	10,000.00	0.00	
001-572-43130	Outside Labor & Services	55,150.00	39,831.79	4,228.59	112.30	15,318.21	0.72	
001-572-44000	Travel Expense-Employees	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
001-572-44100	Telephone Expense	9,000.00	10,324.58	848.67	0.00	1,324.58-	1.15	
001-572-44300	Utilities	41,000.00	63,587.02	11,180.47	0.00	22,587.02-	1.55	
001-572-44500	Liability Insurance	4,480.00	4,480.00	0.00	0.00	0.00	1.00	
001-572-44510	Vehicle Insurance	470.00	470.48	0.00	0.00	0.48-	1.00	
001-572-44560	Property Insurance	20,840.00	20,974.28	0.00	0.00	134.28-	1.01	
001-572-44600	Bldg Maint & Furniture	7,500.00	5,954.43	0.00	0.00	1,545.57	0.79	
001-572-44610	Vehicle & Equip Maint	7,500.00	2,370.71	0.00	427.52	5,129.29	0.32	
001-572-44620	R&M BARRIER FREE PARK	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
001-572-44630	R&M LAGRANGE PARK	10,000.00	0.00	0.00	0.00	10,000.00	0.00	
001-572-44640	R&M LAIRD PARK	2,000.00	981.00	0.00	0.00	1,019.00	0.49	
001-572-44650	R&M - MARSE LANDING	43,500.00	37,235.01	0.00	0.00	6,264.99	0.86	
001-572-44660	R&M - Sports Complex	39,988.52	32,741.06	1,320.07	1,047.00	7,247.46	0.82	
001-572-44670	R&M - Casey Park	36,530.47	37,424.83	22.08	5,138.16	894.36-	1.02	
001-572-44680	R&M - Community Pool	30,000.00	21,189.49	2,432.52	0.00	8,810.51	0.71	
001-572-44690	Grounds Maintenance	31,000.00	3,033.04	0.00	0.00	27,966.96	0.10	
001-572-44920	Miscellaneous Exp	1,300.00	35,149.00	0.00	0.00	33,849.00-	27.04	
001-572-44940	Grant Match	25,000.00	0.00	0.00	0.00	25,000.00	0.00	
001-572-45100	Office Supplies	500.00	31.36	0.00	0.00	468.64	0.06	
001-572-45200	Operating Supplies & Mat	25,613.77	12,346.29	745.69	1,944.50	13,267.48	0.48	
001-572-45210	Gas & Oil	4,400.00	4,144.86	442.43	0.00	255.14	0.94	
001-572-45410	Membership Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
001-572-45500	Training	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
001-572-46370	NATURE WALK TRIAL GRANT	85,310.00	10,200.00	0.00	0.00	75,110.00	0.12	
001-572-46400	Equipment Minor<\$10,000	11,000.00	10,581.54	0.00	2,513.99	418.46	0.96	
001-572-46410	Equipment Major>\$10,000	19,646.47	13,728.97	0.00	181.98	5,917.50	0.70	
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	TOTAL DEPT 572 PARKS & REC	721,809.23	506,530.54	40,641.57	11,671.21	215,278.69	0.70	
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	TRANSFERS & ENDING BALANCE							
001-581-49000	Transfer Discretionary Tax	1,123,680.00	1,534,934.16	224,039.04	0.00	411,254.16-	1.37	
001-581-49110	Transfer to Water	298,780.00	298,780.00	0.00	0.00	0.00	1.00	
001-581-49120	Transfer to Sewer	523,370.00	523,370.00	0.00	0.00	0.00	1.00	
001-581-49284	ENDING RESERVES	3,839,460.00	0.00	0.00	0.00	3,839,460.00	0.00	
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	TOTAL TRANSFERS & ENDING BAL	5,785,290.00	2,357,084.16	224,039.04	0.00	3,428,205.84	0.40	
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EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
	TOTAL FUND 001 GENERAL FUND	9,119,954.07	4,481,876.32	390,332.54	25,026.13	4,638,077.75	0.49	
	FUND 410 WATER FUND							
410-533-41200	Salary - Staff	0.00	4,024.80	1,788.80	0.00	4,024.80-	0.00	
410-533-41210	Salary - Operator	57,930.00	53,567.96	4,455.78	0.00	4,362.04	0.92	
410-533-41220	Salary - Maintenance	318,450.00	235,359.62	19,003.28	0.00	83,090.38	0.74	
410-533-41400	Overtime	9,900.00	10,589.83	845.84	0.00	689.83-	1.07	
410-533-42100	City Share FICA & Medcr	29,550.00	22,810.72	1,961.26	0.00	6,739.28	0.77	
410-533-42200	Retirement Contribution	48,650.00	40,112.74	2,893.08	0.00	8,537.26	0.82	
410-533-42300	City Share Health Ins	91,900.00	64,281.29	6,101.83	0.00	27,618.71	0.70	
410-533-42400	Worker s Compensation	11,830.00	11,829.92	0.00	0.00	0.08	1.00	
410-533-42600	Uniform Expenses	3,500.00	4,447.25	0.00	0.00	947.25-	1.27	
410-533-42610	Employee Screening expense	450.00	72.50	0.00	0.00	377.50	0.16	
410-533-43010	Bank Charges	1,000.00	282.00	55.00	0.00	718.00	0.28	
410-533-43011	Deposit Overage/Shortage	50.00	0.01	0.10	0.00	49.99	0.00	
410-533-43015	Taxes & Permits	6,200.00	8,000.00	0.00	0.00	1,800.00-	1.29	
410-533-43130	Outside Labor & Services	25,000.00	16,969.21	720.00	0.00	8,030.79	0.68	
410-533-43135	Outside Lab Services	6,000.00	4,385.00	0.00	0.00	1,615.00	0.73	
410-533-43140	Engineering Services	20,000.00	14,162.00	0.00	0.00	5,838.00	0.71	
410-533-43400	Utility Billing Services	160,470.00	147,097.50	13,372.50	0.00	13,372.50	0.92	
410-533-44000	Travel Expense-Employees	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
410-533-44100	Telephone Expense	20,000.00	13,506.04	858.81	0.00	6,493.96	0.68	
410-533-44300	Utilities	84,870.00	61,668.02	6,637.00	0.00	23,201.98	0.73	
410-533-44500	Liability Insurance	4,480.00	4,480.00	0.00	0.00	0.00	1.00	
410-533-44510	Vehicle Insurance	3,920.00	3,920.00	0.00	0.00	0.00	1.00	
410-533-44560	Property Insurance	22,130.00	22,128.84	0.00	0.00	1.16	1.00	
410-533-44600	Bldg Maint & Furniture	26,400.00	27,672.40	0.00	7,064.06	1,272.40-	1.05	
410-533-44610	Vehicle & Equip Maint	20,447.98	10,310.64	42.44	2,200.36	10,137.34	0.50	
410-533-44620	System Maint & Repairs	174,100.00	92,977.13	67,481.47	8,480.52	81,122.87	0.53	
410-533-44920	Miscellaneous Exp	500.00	209.73	0.00	0.00	290.27	0.42	
410-533-45100	Office Supplies	4,000.00	1,084.12	0.00	37.64	2,915.88	0.27	
410-533-45200	Operating Supplies & Mat	743,200.00	665,163.63	60,012.18	169,420.80	78,036.37	0.90	
410-533-45210	Gas & Oil	25,000.00	18,079.62	1,753.02	0.00	6,920.38	0.72	
410-533-45410	Membership Fees	700.00	330.00	0.00	0.00	370.00	0.47	
410-533-45500	Training	3,000.00	557.00	0.00	0.00	2,443.00	0.19	
410-533-46300	Infasturcture Improvements	317,400.00	0.00	0.00	0.00	317,400.00	0.00	
410-533-46400	Equipment Minor<\$10,000	7,000.00	3,255.40	0.00	0.00	3,744.60	0.47	
410-533-46410	Equipment Major>\$10,000	228,760.00	228,760.00	0.00	78,460.00	0.00	1.00	
410-533-47020	Bad Debt Expense	5,000.00	266.15-	43.21-	0.00	5,266.15	0.05-	



EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
410-533-47100	Bond Pymt - Principal	61,000.00	0.00	0.00	0.00	61,000.00	0.00	
410-533-47150	Note Payable	73,420.00	0.00	0.00	0.00	73,420.00	0.00	
410-533-47250	Interest Expense	83,510.00	0.00	0.00	0.00	83,510.00	0.00	
410-533-47270	Note Payable - Interest	37,180.00	31,764.38	2,888.98	0.00	5,415.62	0.85	
410-59200	Water Dep Exp Bldgs	0.00	10,580.68	961.88	0.00	10,580.68-	0.00	
410-59400	Water Dep Exp Imprvmnts	0.00	258,604.01	24,422.98	0.00	258,604.01-	0.00	
410-59600	Water Dep Exp Equ	0.00	38,589.76	3,690.58	0.00	38,589.76-	0.00	
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	TOTAL WATER EXPENSES	2,739,897.98	2,131,367.60	219,903.60	265,663.38	608,530.38	0.77	
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410-581-49284	TRANSFERS & ENDING BAL ENDING RESERVES	986,660.00	0.00	0.00	0.00	986,660.00	0.00	
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	TOTAL FUND 410 WATER FUND	3,726,557.98	2,131,367.60	219,903.60	265,663.38	1,595,190.38	0.57	
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	FUND 412 NORTH BAY FUND							
412-534-43010	Bank Charges	100.00	0.00	0.00	0.00	100.00	0.00	
412-534-43015	Taxes & Permits	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
412-534-43130	Outside Labor & Services	2,500.00	0.00	0.00	0.00	2,500.00	0.00	
412-534-43135	Outside Lab Services	2,100.00	2,449.00	0.00	0.00	349.00-	1.17	
412-534-43140	Engineering Services	2,000.00	2,000.00	0.00	0.00	0.00	1.00	
412-534-43170	Service Provided by Water	33,470.00	0.00	0.00	0.00	33,470.00	0.00	
412-534-43400	Utility Billing Services	29,180.00	26,748.37	2,431.67	0.00	2,431.63	0.92	
412-534-44100	Telephone Expense	1,000.00	672.35	59.02	0.00	327.65	0.67	
412-534-44300	Utilities	10,000.00	7,486.02	816.58	0.00	2,513.98	0.75	
412-534-44500	Liability Insurance	4,480.00	4,480.00	0.00	0.00	0.00	1.00	
412-534-44510	Vehicle Insurance	300.00	298.76	0.00	0.00	1.24	1.00	
412-534-44560	Property Insurance	4,460.00	4,460.00	0.00	0.00	0.00	1.00	
412-534-44600	Bldg Maint & Furniture	500.00	0.00	0.00	0.00	500.00	0.00	
412-534-44610	Vehicle & Equip Maint	2,000.00	66.99	0.00	0.00	1,933.01	0.03	
412-534-44620	System Maint & Repairs	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
412-534-45100	Office Supplies	500.00	0.00	0.00	0.00	500.00	0.00	
412-534-45200	Operating Supplies & Mat	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
412-534-45210	Gas & Oil	3,600.00	2,249.69	252.72	0.00	1,350.31	0.62	
412-534-46410	EQUIPMENT MAJOR >\$10,000	73,240.00	73,240.00	0.00	34,177.75	0.00	1.00	
412-534-47020	Bad Debt Expense	2,000.00	404.35-	0.00	0.00	2,404.35	0.20-	
412-534-47100	Bond Pymt - Principal	87,000.00	0.00	0.00	0.00	87,000.00	0.00	
412-534-47250	Interest Expense	93,510.00	0.00	0.00	0.00	93,510.00	0.00	
412-59400	North Bay Dep Exp Imprvmnts	0.00	103,180.55	9,380.05	0.00	103,180.55-	0.00	

CITY OF FREEPORT

EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET	
412-59600	North Bay Dep Exp Equ	0.00	11,507.53	1,164.51	0.00	11,507.53-	0.00	
	TOTAL NORTH BAY EXPENSES	376,940.00	238,434.91	14,104.55	34,177.75	138,505.09	0.63	
	TRANSFERS & ENDING BAL							
412-581-49284	ENDING RESERVES	332,760.00	0.00	0.00	0.00	332,760.00	0.00	
	TOTAL FUND 412 NORTH BAY FUND	709,700.00	238,434.91	14,104.55	34,177.75	471,265.09	0.33	
	FUND 420 SEWER FUND							
420-535-41210	Salary - Operator	167,690.00	104,648.85	8,738.90	0.00	63,041.15	0.62	
420-535-41220	Salary - Maintenance	270,110.00	254,059.99	21,295.72	0.00	16,050.01	0.94	
420-535-41400	Overtime	18,500.00	17,990.16	2,143.27	0.00	509.84	0.97	
420-535-42100	City Share FICA & Medcr	35,140.00	28,589.25	2,441.19	0.00	6,550.75	0.81	
420-535-42200	Retirement Contribution	55,790.00	47,319.72	3,351.84	0.00	8,470.28	0.85	
420-535-42300	City Share Health Ins	101,090.00	84,190.30	7,647.20	0.00	16,899.70	0.83	
420-535-42400	Worker s Compensation	8,500.00	8,500.00	0.00	0.00	0.00	1.00	
420-535-42600	Uniform Expenses	2,500.00	3,347.00	0.00	0.00	847.00-	1.34	
420-535-42610	Employee Screening expense	400.00	0.00	0.00	0.00	400.00	0.00	
420-535-43015	Taxes & Permits	500.00	1,015.00	0.00	0.00	515.00-	2.03	
420-535-43130	Outside Labor & Services	35,000.00	16,640.00	3,440.00	0.00	18,360.00	0.48	
420-535-43135	Outside Lab Services	57,400.00	10,650.00	0.00	0.00	46,750.00	0.19	
420-535-43140	Engineering Services	30,000.00	13,040.00	0.00	0.00	16,960.00	0.43	
420-535-43150	CONTRACT LABOR	5,000.00	2,270.00	0.00	0.00	2,730.00	0.45	
420-535-43400	Utility Billing Services	102,120.00	93,610.00	8,510.00	0.00	8,510.00	0.92	
420-535-43410	Sludge Disposal	16,000.00	21,000.00	3,000.00	0.00	5,000.00-	1.31	
420-535-44000	Travel Expense-Employees	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
420-535-44100	Telephone Expense	13,000.00	14,041.12	1,134.26	0.00	1,041.12-	1.08	
420-535-44300	Utilities	150,720.00	94,611.41	9,430.91	0.00	56,108.59	0.63	
420-535-44350	Garbage	1,200.00	831.04	0.00	0.00	368.96	0.69	
420-535-44400	Equipment Lease	276,100.00	252,890.70	22,900.00	0.00	23,209.30	0.92	
420-535-44500	Liability Insurance	4,480.00	4,480.00	0.00	0.00	0.00	1.00	
420-535-44510	Vehicle Insurance	2,570.00	2,568.00	0.00	0.00	2.00	1.00	
420-535-44560	Property Insurance	42,540.00	42,635.72	0.00	0.00	95.72-	1.00	
420-535-44600	Bldg Maint & Furniture	3,000.00	968.96	69.00	0.00	2,031.04	0.32	
420-535-44610	Vehicle & Equip Maint	20,000.00	15,322.74	3,406.98	4,151.99	4,677.26	0.77	
420-535-44620	System Maint & Repairs	352,539.00	105,645.08	319.31	14,169.69	246,893.92	0.30	
420-535-44920	Miscellaneous Exp	5,000.00	1,234.48	0.00	0.00	3,765.52	0.25	
420-535-44960	LEGAL AD	1,000.00	1,191.20	1,682.20-	0.00	191.20-	1.19	

EXPENDITURE REPORT  
91.66 % Yr Complete For Fiscal Year: 2021 / 8

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420-535-45100	Office Supplies	6,000.00	7,249.03	0.00	6,081.56	1,249.03-	1.21	
420-535-45200	Operating Supplies & Mat	274,839.31	192,931.06	25,799.67	35,182.59	81,908.25	0.70	
420-535-45210	Gas & Oil	31,000.00	41,732.16	5,623.38	0.00	10,732.16-	1.35	
420-535-45410	Membership Fees	300.00	280.00	0.00	0.00	20.00	0.93	
420-535-45500	Training	1,500.00	1,084.78	0.00	106.78	415.22	0.72	
420-535-46300	Infasturcture Improvements	513,500.00	0.00	0.00	0.00	513,500.00	0.00	
420-535-46400	Equipment Minor<\$10,000	3,000.00	1,027.19	0.00	0.00	1,972.81	0.34	
420-535-46410	Equipment Major>\$10,000	94,467.66	65,190.86	0.00	5,007.20	29,276.80	0.69	
420-535-47020	Bad Debt Expense	7,000.00	529.64-	0.00	0.00	7,529.64	0.08-	
420-535-47100	Bond Pymt - Principal	7,000.00	0.00	0.00	0.00	7,000.00	0.00	
420-535-47150	Note Payable	23,820.00	0.00	0.00	0.00	23,820.00	0.00	
420-535-47250	Interest Expense	8,690.00	3,311.23-	0.00	0.00	12,001.23	0.38-	
420-535-47270	Note Payable - Interest	47,810.00	20,400.70	1,770.67	0.00	27,409.30	0.43	
420-59200	Sewer Dep Exp Bldgs	0.00	6,041.37	549.22	0.00	6,041.37-	0.00	
420-59400	Sewer Dep Exp Infrastructure	0.00	329,643.92	35,236.49	0.00	329,643.92-	0.00	
420-59600	Sewer Dep Exp Equ	0.00	72,962.36	5,902.97	0.00	72,962.36-	0.00	
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	TOTAL SEWER EXPENSES	2,798,315.97	1,977,993.28	171,028.78	64,699.81	820,322.69	0.70	
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	TRANSFERS & ENDING BAL							
420-581-49284	ENDING RESERVES	697,200.00	0.00	0.00	0.00	697,200.00	0.00	
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	TOTAL FUND 420 SEWER FUND	3,495,515.97	1,977,993.28	171,028.78	64,699.81	1,517,522.69	0.56	
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	GRAND TOTAL EXPENDITURES	17,051,728.02	8,829,672.11	795,369.47	389,567.07	8,222,055.91	0.51	
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THE CITY OF  
**FREEPORT, FLORIDA**  
POST OFFICE BOX 339 FREEPORT, FL 32439

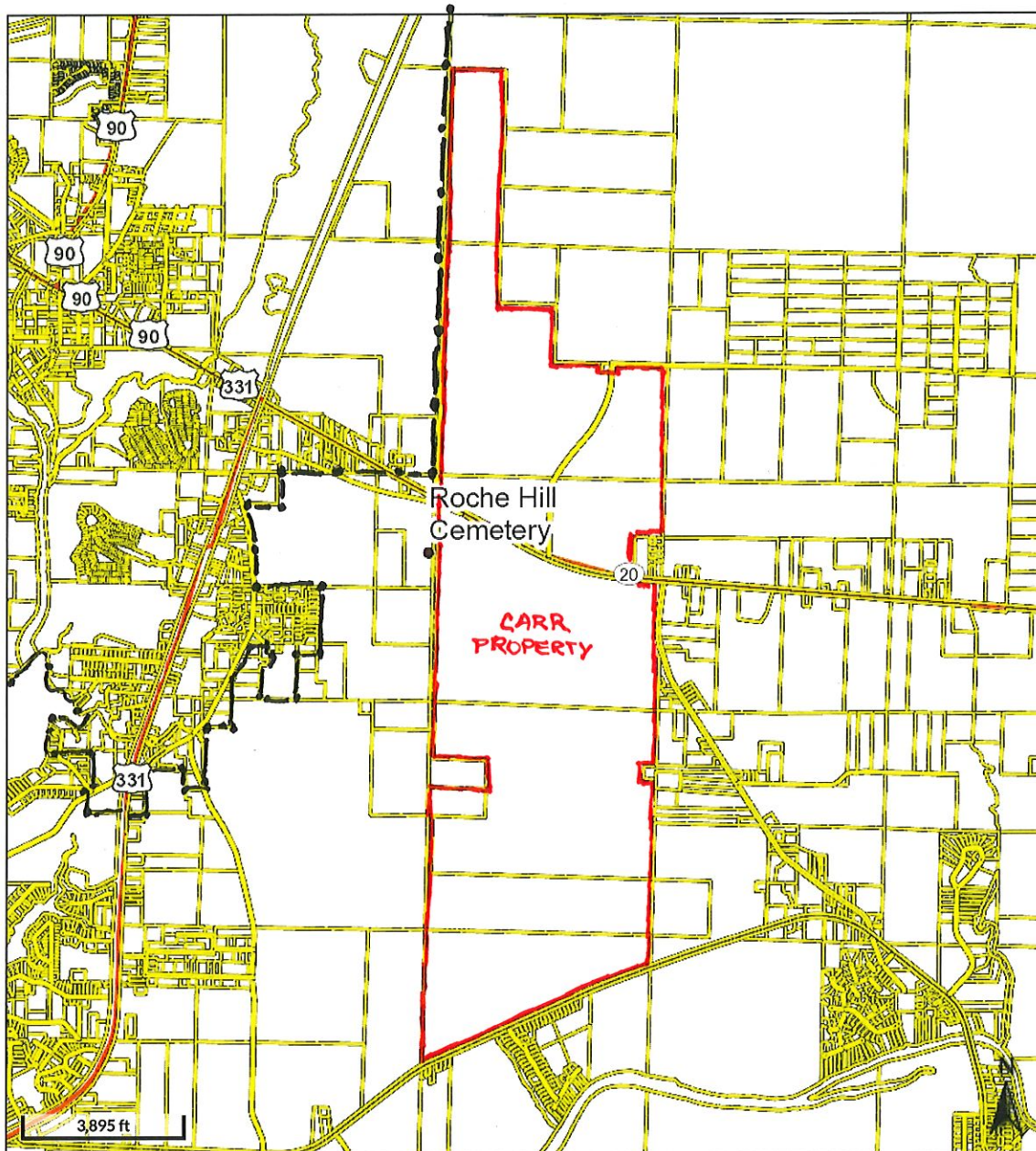
To: City Council

From: Sara Bowers, Financial Officer

Date: September 15, 2021

Re: Water and Wastewater Capacity Fees

After the last council meeting, another development paid their capacity fees as required by Ordinance #2019-03. This development just like the previous developments will not have the taps set until requested, and this request will probably not occur this year. Given this ordinance provides for 100% of the water capacity fees to be placed into water's primary operating account and 25% of the wastewater capacity fees to be placed into its primary operating account, staff is respectfully requesting council approval to place these fees into each of these funds' respective capacity fee accounts (\$28,444.52 water & \$45,071.00 sewer). This will help ensure the funds are available once these developers start requesting water and wastewater services and at that time, staff will request council approval to transfer these funds back to their respective primary operating accounts.



Overview



Legend

- City Labels
- Landmarks
- Parcels

Date created: 9/14/2021  
Last Data Uploaded: 9/13/2021 7:44:39 PM

Developed by  Schneider  
GEOSPATIAL

..... CITY LIMITS

  PROPERTY TO BE ANNEXED